

TOWN OF SANFORD

SPECIAL MEETING

OCTOBER 7, 2025

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman-Absent
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

Supervisor Wist called the Special Meeting of the Town Board to order, in the Town Hall, 91 Second Street, Deposit, NY 13754 at 6:15pm.

Supervisor Wist and the Board discussed increasing the cost of the second notice fee for unpaid taxes sent to property owners who are delinquent, from \$1.00 to \$2.00. On a Motion made by Dan Andresen, seconded by Alice Ray and all approved the following Resolution.

#70-RESOLUTION-2025
TOWN OF SANFORD, COUNTY OF BROOME, STATE OF NEW YORK
RESOLUTION TO INCREASE THE SECOND NOTICE FEE
FOR NOTICE OF UNPAID TAXES

WHEREAS, the Town of Sanford is required to send a notice of unpaid taxes to all property owners with delinquent taxes at least fifteen (15) days prior to the end of the tax collection period, in accordance with Real Property Tax Law 987(1), therefore

IT IS HEREBY RESOLVED, that the Town Board of the Town of Sanford authorizes the Office of Real Property Tax to impose a fee of Two Dollars (\$2.00) for each Notice of Unpaid Taxes sent to the property owners who are delinquent on their Town & County tax bills: and

BE IT FURTHER RESOLVED, that this Resolution take effect immediately.

**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Shane Lester; AYE; Councilman Jay Vandermark: ABSENT; Councilman Alice Ray: AYE; Councilman Dan Andresen: AYE; NOES: None;
CARRIED: Dated: October 7, 2025.**

Supervisor Wist addressed a Budget Modification that needed to be made to the 2025 Budget, with regard to FEMA. On a Motion made by Dan Andresen and seconded by Alice Ray and all approved the following Resolution.

#71-RESOLUTION-2025
RESOLUTION AUTHORIZING SUPERVISOR KENNETH R. WIST TO PREPARE
AND REPORT BUDGET AMENDMENTS FOR THE YEAR 2025.

WHEREAS, CERTAIN Budgetary Revenue Items will be Amended to reflect the FEMA Modification for the Year 2025.

NOW, THEREFORE, BE IT RESOLVED that Supervisor Kenneth R. Wist is hereby authorized to prepare and report the necessary transfers as appended here to:

Proposed 2025 Highway Budget Modifications

HIGHWAY 1 TOWN OUTSIDE (DB)	<u>DR</u>	<u>CR</u>
<u>Appropriations DB960</u>		<u>45,000.00</u>
General Repairs-Contractual 5110.4		45,000.00
Appropriations DB960	45,000.00	
Federal FEMA.....4960.....	45,000.00	
Appropriated Fund Balance DB599		

To Amend Highway 1 Town Outside (DB) 2025 Budget

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Shane Lester: AYE; Councilman Jay Vandermark: ABSENT; Councilman Alice Ray: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: October 7, 2025.

Supervisor Wist discussed the purchase of an Aluminum Box Culvert with Steel Express Foundation Structure to be purchased thru Crossroads Highway Supply, Inc, for the amount of \$165,729.08 for the Clark Road Project. On a Motion made by Dan Andresen, and seconded by Alice Ray and all approved the following Resolution.

#72-RESOLUTION-2025
PURCHASE OF AN ALUMINUM BOX CULVERT WITH
STEEL EXPRESS FOUNDATION STRUCTURE THRU CROSSROADS
HIGHWAY SUPPLY, INC. FOR \$165,729.08

WHEREAS, the purchase of an Aluminum Box Culvert with Steel Express Foundation Structure for the Clark Road Project has been determined to be necessary and prudent to improve system reliability and safety for the Town of Sanford, therefore

IT IS HEREBY RESOLVED, that the Town Board of the Town of Sanford authorizes the purchase of an Aluminum Box Culvert with Steel Express Foundation Structure for the Clark Road Project in the amount of \$165,729.08 thru Crossroads Highway Supply, Inc.

BE IT FURTHER RESOLVED that this resolution take effect immediately.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: ABSENT; NOES: None; CARRIED: Dated: October 7, 2025

The Board continued with discussions on the 2026 Budget. Supervisor Wist stated that a Special Meeting would be scheduled for October 21, 2025 at 6:00PM, at the Town of Sanford Town Hall, 91 Second Street, Deposit, NY to Award the Clark Road Project. Supervisor Wist also advised of the Date Change from the Regular Board Meeting, November 11, 2025 to be changed to November 13th, 2025 due to the Holiday.

Since no further business was at hand, a motion made by Dan Andresen, seconded by Shane Lester, and all approved that the Meeting be adjourned at 8:35 PM.

Deborah Proffitt, Town Clerk