

TOWN OF SANFORD

REGULAR MEETING

September 8, 2026

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman-Absent
ALSO PRESENT:	Leo Shew	Highway Superintendent
	Scott Conklin	OLSW
	Deborah Proffitt	Town Clerk

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester, at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist presented the Code Enforcement Officer’s Report. Permits issued: D-2 914 N Sanford Rd Demo 2 Sheds, 29-26 695 Perry Rd. Pole Barn, 30-26 421 Oquaga Lake Rd, 31-26 528 Melondy Hill Rd. Septic Tank Replacement, 32-26 914 N Sanford Rd Shed Replacement, 33-26 6 Laurel Lake Rd Deck, 34-26 715 River Rd Addition, Two De-icing Permits 1-26 32 Hanson Rd, 2-26 80 Hanson Rd. Final Inspections on 68 Hanson Rd and 122 Old Plank Rd Foundation Inspection on 29 Golf Course Rd. Certificates of Occupancy were issued for 68 Hanson Rd, and 122 Old Plank Rd. New Business: Met with Owner at 421 Oquaga Lake Rd about building a new home. Questions answered about Oil Tank Removal. Site Plan Application given out for 175 Farnham Rd, Code Search 428 Vinegar Hill Rd. On a Motion made by Shane Lester and seconded by Jay Vandermark and all approved the Code Enforcement Officers Report.

Scott Conklin presented the Oquaga Lake Sewer Report to the Board. Several Oquaga Lake Residents were present and some discussion took place with reference to the Oquaga Lake Sewer Project. Supervisor Wist stated that they were in the process of replacing Sediment Tanks at the Plant and awaiting the possibility of a Grant Award to be announced in late October. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the Oquaga Lake Sewer Report.

Highway Superintendent Leo Shew presented the Highway Department Report to the Board. Shew stated that the Crew has been out cutting shoulders and maintaining ditch work in various areas, most recently around the Oquaga Lake area. They will be replacing more driveway pipes over the next couple of months and are continuing with road side mowing. Both Concrete Box Culvert Projects on Page Pond Road have been completed by the Hubbell Company. The pipe on Tennant Road has been completed minus the guide rail which is scheduled to be completed this Thursday the 10th. The Structure for the pipe replacement on Bryce Road has been ordered and is scheduled for delivery the middle of next month. We will be finishing the shoulder work on the Golf course Road project hopefully the week of the 22nd of this month. We recently stone and oiled Vinegar Hill Road from the Windsor Town Line to Gulf Summit Road. Residents from Oquaga Lake wished to express their concern over the vehicles that are traveling at a high rate of speed and asked if anything could be done, including a possibility of extra signage. Superintendent Leo Shew stated he would speak with Deputy Commissioner of Broome County Highways Chet Kopiec in reference to this, as the area of concern was located in their jurisdiction.

Supervisor Wist discussed the purchase of a Hot Water Pressure Washer for the Highway Department in the amount of \$4,995.00 from JC Smith Inc. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the following Resolution:

#74-RESOLUTION-2026
PURCHASE OF A HOT WATER PRESSURE WASHER FOR THE HIGHWAY
DEPARTMENT IN THE AMOUNT OF \$4,995.00
FROM JC SMITH, INC.

WHEREAS, the purchase of a Hot Water Pressure Washer has been determined to be necessary and prudent to improve system reliability and safety for the Town of Sanford Highway Department, therefore

IT IS HEREBY RESOLVED, that the Town Board of the Town of Sanford authorizes the purchase of a Hot Water Pressure Washer for the Highway Department in the amount of \$4,995.00 from JC Smith, Inc.

BE IT FURTHER RESOLVED that this resolution should take effect immediately.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: ABSENT; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: September 8, 2026.

The Dog Control Report was presented to the Board. On a Motion made by Shane Lester and seconded by Jay Vandermark and all approved the DCO Report.

Supervisor Kenny Wist presented the Assessor’s Report. On a Motion made by Shane Lester and seconded by Alice Ray and all approved the Assessor’s Report.

The Minutes of the August 11, 2026 Regular Meeting were presented to the Board. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the August 11, 2026 Regular Meeting Minutes.

The Minutes of the August 25, 2026 Special meeting were presented to the Board. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the August 25, 2026 Special Meeting Minutes.

The Clerks Report of August 2026 was presented to the Board. On a Motion made by Alice Ray, and seconded by Jay Vandermark and all approved the Clerks Report for August 2026.

The Monthly Supervisors Report of July 2026 was presented to the Board. On a Motion made by Shane Lester and seconded by Jay Vandermark and all approved the Supervisors Report for July 2026.

Supervisor Kenny Wist spoke on the Committee Reports. Wist spoke of the first FEMA reimbursement check received since January, in the amount of \$1,157,855.00 for Projects on Tennant, Bryce, Stilson, and Parker Roads. The Town had to originally front 2 Million dollars for these projects. Bryce Road should be started mid-October, and there are currently 6 FEMA projects on the List for 2027.

Supervisor Wist stated The Town Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program during the upcoming Grant Cycle. One required component of that Application is a Resolution from the Town Board authorizing the Town Court to apply for this funding. On a Motion made by Shane Lester and seconded by Jay Vandermark and all approved the Motion to Approve the Town of Sanford Justice Court Application for Funding from the Justice Court Assistance Program.

#75 RESOLUTION-2026
APPROVING THE TOWN OF SANFORD JUSTICE COURT APPLICATION FOR FUNDING FROM THE JUSTICE COURT ASSISTANCE PROGRAM

WHEREAS, the Town of Sanford Justice Court has requested that the Town assist in completing and submitting an application for the funding from the Justice Court Assistance Program (JCAP), through the New York State Office of Court Administration (OCA); and

WHEREAS, Section 138.3 of the OCA regulations require all applications for JCAP funding to be accompanied by a “Certified Copy of Resolution of the legislative body of each municipality that is a party to the application evidencing its authorization thereof”; and

WHEREAS, the Town Board wishes to support the efforts of the Justice Court to secure JCAP funding, and believes that securing such funding is in the best interest of the Justice Court and the Town.

NOW, THEREFORE, BE IT RESOLVED that the Board of the Town of Sanford authorizes the Town of Sanford Court to apply for a JCAP Grant in the 2026-2027 grant cycle up to \$30,000.00

RESOLVED that the Town Supervisor is hereby authorized to execute any documents and/or take any action necessary to ensure the completion and submittal of said application; and be it further

RESOLVED that this resolution shall take effect immediately.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: ABSENT; NOES: None; CARRIED: Dated: September 8, 2026.

Supervisor Wist spoke on the Appointment of Board of Assessment Review Member Lawrence Hoell. On a Motion made by Alice Ray and seconded by Jay Vandermark and all approved the following Resolution:

#76-RESOLUTION-2026
REAPPOINTMENT OF TOWN OF SANFORD BOARD
OF ASSESSMENT REVIEW MEMBER LAWRENCE HOELL, TERM: OCTOBER 1,
2026-SEPTEMBER 30, 2031 (A 5-YEAR TERM)

RESOLVED, That Lawrence Hoell be reappointed Assessment Review Board Member for the Town of Sanford, Term: October 1, 2026-September 30, 2031.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: ABSENT; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: September 8, 2026.

Supervisor Wist opened the floor for Public Comment.

Leo Race asked when the Town might hear of the possible award of the previously applied for Grant for the Oquaga Lake Sewer District. Supervisor Wist stated possibly the end of October to mid-November.

Vere Vandermark wished to comment on the meeting stating how civilized it was with no grudges being aired. Mr. Vandermark wanted to know who oversees the Zoning and Planning Boards? Supervisor Wist stated they are under the guidance of Town Law, Land Use Management Laws and Zoning Codes. Permits go thru the Code Enforcement Officer, and depending on what is being done, he steers which way it goes. The Planning Board meets monthly and the Zoning Board of Appeals meets the 4th Thursday of the month if needed. The Board does not have a say over these Boards. It can only make suggestions. Code Enforcement Officer Pete Hathaway is available Thursdays and Saturdays.

Bills were presented to the Board.

The Motion was made by Jay Vandermark and seconded by Alice Ray and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.

Date of Audit: 9/09/26 Abstract #9– General: \$71,877.10–Voucher #460,461,464-486.

Highway: \$1,277,866.67– Voucher #462,463,496-517. Sewer O & M: \$6,992.89– Voucher #488-494. CAPITAL(FEMA HAWKINS): \$8,087.50-Voucher #495. T&A: \$19.56 - Voucher#487

Since no further business was at hand, on a motion made by Shane Lester seconded by Jay Vandermark and all approved that the meeting be adjourned at 7:48PM.

Deborah Proffitt, Town Clerk