

TOWN OF SANFORD

REGULAR MEETING

September 9, 2025

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Leo Shew	Highway Superintendent
	Pete Hathaway	Code Enforcement
	Scott Conklin	Oquaga lake Sewer
	Deborah Proffitt	Town Clerk

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester, at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist gave the floor to Code Enforcement Officer Pete Hathaway who presented his report to the Board. Permits Issued: 34-25: 58 H Decker Rd above ground pool, 35-25: 42 Hanson Rd stair and deck replacement, 36-25: 157 Cheese Factory Rd garage, 37-25: 584 Melondy Hill Rd carport, and septic permit for 943 Perry Rd. Inspections consisted of: 90 Baker Rd. Plumbing, 64 South Laurel Lake Rd. Framing, 42 Hanson Rd. Framing, 1753 State Rt 41 framing and plumbing in floor. New Business consists of: Zoning Appeal for a Dock at 68 Hanson Rd., Complaint on Farnham Rd., Junk and Debris letter sent to 138 Big Hollow Rd, and Zoning Appeal for Nelson Frank Road was withdrawn as they made the garage smaller to fit within the setbacks. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the Code Enforcement Report.

Supervisor Wist gave the floor to Scott Conklin who presented the Oquaga Lake Sewer Report to the Board. Conklin stated having issues with a new 1 HP Pump that had to be replaced with a new .5 HP Pump. A total of 3 tanks were pumped during the month of August. The Board reviewed the Oquaga Lake Sewer Report. On a Motion made by Dan Andresen and seconded by Jay Vandermark and all approved the Oquaga Lake Sewer Report.

Supervisor Wist provided an introduction to the Public Hearing for the Oquaga Lake Sewer District Project. The Town of Sanford is seeking to implement a capital upgrade project on its Oquaga Lake Sewer District. The Project will replace existing septic tanks and pumpstations on individual lots, and make upgrades at the collection system and treatment facility.

AT THIS TIME, 7:15 PM, WE WILL OPEN THE PUBLIC HEARING
TO HEAR COMMENTS AND OBJECTIONS ON THE OQUAGA LAKE
SEWER DISTRICT PROJECT CONSISTING OF THE RECONSTRUCTION OF THE
SEWER COLLECTION SYSTEM AND WASTEWATER TREATMENT FACILITY.
SUPERVISOR WIST ASKED IF ANY ORAL OR WRITTEN COMMENTS WERE RECEIVED...
AND THE CLERK REPORTED THAT NONE WERE RECEIVED.
SUPERVISOR WIST ASKED FOR ANY COMMENTS FROM THE PUBLIC...

Mark Millspaugh stated he had briefed members of the Oquaga Lake Improvement Association. They clearly understand that due to the age of the system, it is not worth putting enhanced maintenance funds into items needing replacement. They appreciate the effort and planning taking place and that while the Town is pursuing Funding, would like to get some settling tanks and replace failing systems with grinder pumps.

SINCE THERE WAS NO FURTHER PUBLIC COMMENT...

SUPERVISOR WIST STATED, SINCE ALL PERSONS DESIRING TO BE HEARD, HAVING BEEN HEARD... THE PUBLIC HEARING IS NOW CLOSED, AT: 7:20PM AT THIS TIME, DOES THE TOWN BOARD WISH TO PROCEED WITH THE OQUAGA LAKE SEWER DISTRICT PROJECT?

SUPERVISOR WIST ASKED FOR A MOTION.

ON A MOTION MADE BY DAN ANDRESEN AND SECONDED BY SHANE LESTER

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

SUPERVISOR KENNY WIST: AYE; DAN ANDRESEN: AYE; SHANE LESTER: AYE; ALICE RAY: AYE; JAY VANDERMARK: AYE; NOES: NONE.

CARRIED: DATED: SEPTEMBER 9, 2025

Supervisor Wist presented the Bond Resolution for the Oquaga Lake Sewer District Project authorizing the issuance of \$6,196,025 in Bonds. On a motion made by Dan Andresen and seconded by Shane Lester and all approved the authorizing of issuance of \$6,196,025 in Bonds.

#61-RESOLUTION-2025

BOND RESOLUTION DATED SEPTEMBER 9, 2025.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$6,196,025 BONDS OF THE TOWN OF SANFORD, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE OQUAGA LAKE SEWER DISTRICT, IN THE TOWN OF SANFORD, BROOME COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an Order dated the date hereof, said Town Board has determined it to be in the public interest to improve the facilities of the Oquaga Lake Sewer District, in the Town of Sanford, Broome County, New York, at a maximum estimated cost of \$6,196,025; and

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined will not have a significant adverse impact on the environment;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Sanford, Broome County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the Oquaga Lake Sewer District, in the Town of Sanford, Broome County, New York, being the reconstruction of the sewer collection system and wastewater treatment facility, including replacement of existing septic tanks and pumping stations throughout the system with new grinder pumping stations and new central settling tank installed with upgrades throughout the collection,

central pumping stations, and treatment facility, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, there are hereby authorized to be issued \$6,196,025 bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose is \$6,196,025, which specific object or purpose is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is by the issuance of the \$6,196,025 bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of Sanford, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from monies raised from said Oquaga Lake Sewer District as applicable in the manner provided by law, there shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of said Town, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Supervisor shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Supervisor is hereby further authorized, at the Supervisor's sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in

the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies were, are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: September 9, 2025.

Supervisor Wist presented the Public Interest Order Resolution. On a motion made by Dan Andresen and seconded by Shane Lester and all approved the Public Interest Order.

**#62-RESOLUTION-2025
PUBLIC INTEREST ORDER**

WHEREAS, the Town Board of the Town of Sanford, Broome County, New York, has caused to be prepared a map, plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Oquaga Lake Sewer District, in the Town of Sanford, Broome County, New York (the "Sewer District"), being the reconstruction of the sewer collection system and wastewater treatment facility, including replacement of existing septic tanks and pumping stations throughout the system with new grinder pumping stations and new central settling tank installed with upgrades throughout the collection, central pumping stations, and treatment facility, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$6,196,025; and

WHEREAS, at a meeting of said Town Board duly called and held on August 12, 2025, an Order was duly adopted by it and entered in the minutes specifying the said Town Board would meet

to consider the increase and improvement of facilities of the Oquaga Lake Sewer District in said Town at a maximum estimated cost of \$6,196,025, and to hear all persons interested in the subject thereof concerning the same at the Town Hall, 91 Second Street, in Deposit, New York, on September 9, 2025, at 7:00 o'clock P.M., Prevailing Time; and

WHEREAS, said Order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard;

NOW, THEREFORE, BE IT ORDERED, by the Town Board of the Town of Sanford, Broome County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the increase and improvement of the facilities of the Oquaga Lake Sewer District, in the Town of Sanford, Broome County, New York, being the reconstruction of the sewer collection system and wastewater treatment facility, including replacement of existing septic tanks and pumping stations throughout the system with new grinder pumping stations and new central settling tank installed with upgrades throughout the collection, central pumping stations, and treatment facility, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$6,196,025.

Section 2. This Order shall take effect immediately.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None;

CARRIED: Dated: September 9, 2025.

Supervisor Wist presented the Board Resolution Authorizing Submission of the New York State Environmental Facilities Corporation's Clean Water State Revolving Fund (CWSRF) and Water Infrastructure Improvement Act (WIIA) Funding Applications. On a motion made by Dan Andresen and seconded by Shane Lester and all approved the Resolution to Authorize the Funding Applications.

#63-RESOLUTION-2025

**Board Resolution Authorizing Submission of the
New York State Environmental Facilities Corporation's
Clean Water State Revolving Fund (CWSRF) and
Water Infrastructure Improvement Act (WIIA) Funding Applications**

Town of Sanford

Oquaga Lake Sewer Upgrades Project

CWSRF Project No. C7-6211-02-00

WHEREAS, Town of Sanford, County of Broome in New York State (hereinafter the "Town") has established the public benefit to residents for the **Oquaga Lake Sewer Upgrades** (hereinafter the "Project"); and

WHEREAS, the Project will include upgrades to the existing sanitary sewer system, as set forth and described in a certain engineering report titled “Oquaga Lake Sanitary Sewer Collection & Treatment System Upgrade” as prepared by Delaware Engineering, D.P.C., dated May 2025; and

WHEREAS, the Project has been determined to be necessary and prudent to ensure continued regulatory compliance, to improve system reliability and safety, and to protect public health; and

WHEREAS, the Town has the opportunity to apply for financing through the New York State Environmental Facilities Corporation (NYSEFC) under the Clean Water State Revolving Fund (CWSRF), and to apply for principal forgiveness through the NYS Water Infrastructure Improvement Act (WIIA) program which may provide up to 50% of the net eligible project costs, less other grant funding awarded for the project; and

WHEREAS, the total Project cost is estimated at \$6.2 M; and

WHEREAS, the Town intends to submit an application to the NYSEFC for financing through Clean Water State Revolving Loan program; and

WHEREAS, the Town also intends to apply for principal forgiveness through a NYS Water Infrastructure Improvement Act grant.

THEREFORE, BE IT RESOLVED THAT

1. The Supervisor of the Town of Sanford, is authorized to sign the WIIA grant application, and the NYS Revolving Fund (SRF) financing application as well as any NYSEFC funding agreements and associated documents for the Project; and
2. The Town agrees to contribute local matching funds for the balance of the Project cost not provided by the grants, through bonding or other means, with potential short-term and/or long-term loan financing for the balance through the CWSRF program.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None;
CARRIED: Dated: September 9, 2025.

Supervisor Wist gave the floor to Highway Superintendent Leo Shew who presented his report to the Board. Shew stated the Crew had been busy ditching and replacing culvert pipes at various locations around the Township. He spoke of warranty work for engine replacement on truck#2. and having Mechanic Scott Bowie, check the work that had been done by International. Deputy Dick Gifford and the Crew will be replacing a few more Culvert pipes prior to Blacktopping these areas. Mowing the roadside is continuing. Highway Superintendent Shew stated that they would be making some temporary repairs to Parker Road and that ditching and blacktopping will continue on into the Fall. Shew reminded everyone that he does not maintain a blacktopping schedule as it is dependent on the weather and when it can fit into the schedule.

Supervisor Wist asked if there were any questions from the Board on the Highway Superintendents Report, and there were not.

JD Seymour questioned the Windmill Warranty Work specifically on Loomis Hill and Big Hollow Roads, as he felt the roads were bleeding and he had taken pictures. Supervisor Wist stated the Windmill Work carried a 1-year warranty dependent on their completion. He would look into it and requested Mr. Seymour send his pictures of concern to Highway Superintendent Shew.

Supervisor Wist introduced the Public Hearing for the De-Icing Systems

AT THIS TIME: 7:30PM, WE WILL OPEN THE PUBLIC HEARING
TO HEAR COMMENTS AND OBJECTIONS ON THE ADOPTION OF A
LOCAL LAW TO REGULATE THE OPERATION OF LAKEFRONT DE-ICING SYSTEMS
IN THE SPECIAL AND LAKE PROTECTION OVERLAY ZONING DISTRICTS
SUPERVISOR WIST ASKED IF ANY ORAL OR WRITTEN COMMENTS WERE RECEIVED.
AND THE CLERK REPORTED THAT THE TOWN DID RECEIVE A WRITTEN COMMENT.

A letter received from lake resident, Kiernan Crowley, was read by the Board. Supervisor Wist stated that since the Law was revised, it covered many of the issues in Mr. Crowley’s letter. He apologized that it did not make it to the Website prior to this meeting. Some of the issues are as follows: The verbiage of “Mandatory use of a Thermostat” to “controlled by a thermostat and/or timer capable of shutting off the de-icing system”. Simplifying “Normal Operating Conditions” to “limiting operation from November 15th to April 15th”. And last, the Annual Permit Issue, to a 5 Year Permit. You’ll have to update your System with Code Enforcement.

SUPERVISOR WIST ASKED FOR ANY PUBLIC COMMENT...

Kiernan Crowley appreciated the issues in his letter being addressed and that everything seemed fair and reasonable. Mark Millsbaugh, on behalf of the Lake Association, wished to express their appreciation to the Board and recommended moving forward and adopting the Law.

SINCE THERE WAS NO FURTHER PUBLIC COMMENT...

SUPERVISOR WIST STATED ALL PERSONS DESIRING TO BE HEARD AND HAVING
BEEN HEARD...THE PUBLIC HEARING IS NOW CLOSED AT 7:40PM.

Supervisor Wist proceeded with the Board on the Short Environmental Assessment Forms, Parts 1, Project Information, Part 2, Impact Assessment, and Part 3, Impact Assessment. Having done so the Town Board has determined based on the information and analysis provided that the proposed action will not result in any significant adverse environmental impacts. Therefore, the Town declares this to be a Negative Impact.

AT THIS TIME DOES THE TOWN BOARD WISH TO PROCEED WITH THE ADOPTION OF
THE LOCAL LAW TO REGULATE THE OPERATION OF LAKEFRONT DE-ICING SYSTEMS
IN THE SPECIAL AND LAKE PROTECTION OVERLAY ZONING DISTRICT
ON A MOTION MADE BY SHANE LESTER AND SECONDED BY
DAN ANDRESEN.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

SUPERVISOR KENNY WIST: AYE; SHANE LESTER: AYE; DAN ANDRESEN: AYE; ALICE
RAY: AYE; JAY VANDERMARK: AYE; NOES: NONE.

CARRIED: DATED: SEPTEMBER 9, 2025

**#64-RESOLUTION-2025
RESOLUTION ADOPTING LOCAL LAW NO. 1-2025
REGULATING LAKEFRONT DE-ICING SYSTEMS**

At a regular meeting of the Town Board of the Town of Sanford, held at Sanford Town Hall, 91 Second Street, Deposit, New York on the 9th day of September, 2025, the following resolution was offered and seconded as follows:

WHEREAS, the Town Board of the Town of Sanford, at its regular meeting held on February 11, 2025, introduced a proposed local law entitled “A LOCAL LAW REGULATING THE OPERATION OF LAKEFRONT DE-ICING SYSTEMS IN THE SPECIAL AND LAKE PROTECTION OVERLAY ZONING DISTRICTS”; and

WHEREAS Town Board gave proper notice that a public hearing will be held regarding said proposed Local Law on September 8, 2025 at 7:00 p.m. at Sanford Town Hall, 91 Second Street, Deposit, New York; and

WHEREAS, said public hearing was duly held on the 9th day of September, 2025 at 7:00 p.m., at which time all parties in attendance were permitted an opportunity to speak in support of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, that pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act (SEQRA), Town Board determined on September 9, 2025 that adoption of the proposed Local Law constitutes an Unlisted Action as defined under said regulations. The Town Board thereafter carefully considered the possible environmental impacts of the local law and determined that adoption of the same will not have a significant adverse impact on the environment, and the Town Board adopted a negative declaration with respect to the Local Law; and

WHEREAS, the Town Board of the Town of Sanford, after due deliberation, finds it in the best interest of the Town to adopt said local law.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Sanford hereby adopts the proposed local law as Local Law 1 of the Year 2025 entitled “A LOCAL LAW REGULATING THE OPERATION OF LAKEFRONT DE-ICING SYSTEMS IN THE SPECIAL AND LAKE PROTECTION OVERLAY ZONING DISTRICTS”; and

BE IT FURTHER RESOLVED the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and

BE IT FURTHER RESOLVED that this resolution will take effect immediately.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None;
CARRIED: Dated: September 9, 2025.

Supervisor Wist presented the Resolution Establishing the Fee to Obtain a De-Icing System Permit as Authorized by Local Law 1-2025. On a Motion made by Dan Andresen and seconded by Alice Ray and all approved the Resolution Establishing the Fee to Obtain a De-Icing System Permit.

#65-RESOLUTION-2025
RESOLUTION ESTABLISHING THE FEE TO OBTAIN A DE-ICING SYSTEM PERMIT
AS AUTHORIZED BY LOCAL LAW 1-2025

At a regular meeting of the Town Board of the Town of Sanford, held at Sanford Town Hall, 91 Second Street, Deposit, New York on the 9th day of September, 2025, the following resolution was offered and seconded as follows:

WHEREAS, the Town Board of the Town of Sanford, at its regular meeting held on September 9, 2025 enacted a Local Law 1-2025, entitled A LOCAL LAW REGULATING THE OPERATION OF LAKEFRONT DE-ICING SYSTEMS IN THE SPECIAL AND LAKE PROTECTION OVERLAY ZONING DISTRICTS”; and

WHEREAS, Subsection G. of Section 6 of Local Law 1-2025 provides that the Town Board shall set by resolution a reasonable fee for obtaining a de-icing system permit, which permit is valid for five (5) years; and

WHEREAS, the Town Board has determined that a reasonable fee for the 5-year de-icing system permit is \$200.00, which fee is designed for the purpose of covering legal, administrative and enforcement costs associated with the de-icing system permit program, as established by Local Law 1-2025.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Sanford hereby establishes and sets the fee for obtaining a de-icing system permit at \$200.00, which fee shall be included in the Town's Schedule of Fees; and

BE IT FURTHER RESOLVED that this resolution will take effect immediately.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None;
CARRIED: Dated: September 9, 2025.

The Dog Control Report was presented to the Board. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the DCO Report.

The Assessor's Report was presented to the Board. On a Motion made by Dan Andresen and seconded by Shane Lester and all approved the Assessor's Report.

The Minutes of the August 12, 2025 Regular Meeting were presented to the Board. On a Motion made by Dan Andresen and seconded by Shane Lester and all approved the July 8, 2025 Regular Meeting Minutes.

The Minutes of the August 26, 2025 Special Meeting were presented to the Board. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the August 26, 2025 Special Meeting Minutes.

The Clerks Report of August 2025 was presented to the Board. On a Motion made by Jay Vandermark, and seconded by Dan Andresen and all approved the Clerks Report for August 2025.

The Monthly Supervisors Report of July 2025 was presented to the Board. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the Supervisors Report for July 2025.

Supervisor Kenny Wist spoke on the Committee Reports. He gave an update on the Highway Garage Project. Supervisor Wist stated that the Concrete for the Main Floor was poured as well as the slab for the Fuel Island. The Salt/Sand Building is almost complete along with the grading for paving which is scheduled for September 22nd. Work on the Project will then be moving to the inside of the building.

Supervisor Wist stated The Town Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program during the upcoming Grant Cycle. One required component of that Application is a Resolution from the Town Board authorizing the Town Court to apply for this funding. On a Motion made by Shane Lester and seconded by Jay Vandermark and all

approved the Motion to Approve the Town of Sanford Justice Court Application for Funding from the Justice Court Assistance Program.

#66 RESOLUTION-2025
APPROVING THE TOWN OF SANFORD JUSTICE COURT APPLICATION FOR FUNDING FROM THE JUSTICE COURT ASSISTANCE PROGRAM

WHEREAS, the Town of Sanford Justice Court has requested that the Town assist in completing and submitting an application for the funding from the Justice Court Assistance Program (JCAP), through the New York State Office of Court Administration (OCA); and

WHEREAS, Section 138.3 of the OCA regulations require all applications for JCAP funding to be accompanied by a “Certified Copy of Resolution of the legislative body of each municipality that is a party to the application evidencing its authorization thereof”; and

WHEREAS, the Town Board wishes to support the efforts of the Justice Court to secure JCAP funding, and believes that securing such funding is in the best interest of the Justice Court and the Town.

NOW, THEREFORE, BE IT RESOLVED that the Board of the Town of Sanford authorizes the Town of Sanford Court to apply for a JCAP Grant in the 2025-2026 grant cycle up to \$30,000.00

RESOLVED that the Town Supervisor is hereby authorized to execute any documents and/or take any action necessary to ensure the completion and submittal of said application; and be it further RESOLVED that this resolution shall take effect immediately.

* * * * *

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: September 9, 2025.

Supervisor Wist gave the floor to Clerk Deborah Proffitt who spoke on the Appointment of Assessor Becky Herzog-Ottens. On a Motion made by Shane Lester and seconded by Jay Vandermark and all approved with the Abstention of Dan Andresen, the following Resolution:

#67-RESOLUTION-2025
REAPPOINTMENT OF TOWN ASSESSOR BECKY HERZOG-OTTENS, TERM: OCTOBER 1, 2025-SEPTEMBER 30, 2031 (A 6 YEAR TERM)

RESOLVED, That Becky Herzog-Ottens be reappointed Assessor of the Town of Sanford, Term: October 1, 2025-September 30, 2031.

* * * * *

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: ABST; NOES: None; CARRIED: Dated: September 9, 2025.

Clerk Deborah Proffitt spoke on the Appointment of Board of Assessment Review Member Steven Ramos. On a Motion made by Dan Andresen and seconded by Alice Ray and all approved the following Resolution:

**#68-RESOLUTION-2025
REAPPOINTMENT OF TOWN OF SANFORD BOARD
OF ASSESSMENT REVIEW MEMBER STEVEN RAMOS, TERM: OCTOBER 1, 2025-
SEPTEMBER 30, 2030 (A 5-YEAR TERM)**

RESOLVED, That Steven Ramos be reappointed Assessment Review Board Member for the Town of Sanford, Term: October 1, 2025-September 30, 2030.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: September 9, 2025.

Clerk Deborah Proffitt spoke on the Appointment of Planning Board Member Barbara Marko. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the following Resolution:

**#69-RESOLUTION-2025
APPONTMENT OF TOWN OF SANFORD PLANNING BOARD MEMBER
BARBARA MARKO, TERM: SEPTEMBER 9, 2025-DECEMBER 31, 2028 (TO COMPLETE
THE ORIGINAL TERM OF 5 YEARS)**

RESOLVED, that Barabara Marko be appointed Planning Board Member for the Town of Sanford, Term: September 9, 2025-December 31, 2028 (Completing an Original 5 Year Term)

A Roll Cal Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; Noes: None; CARRIED: Dated: September 9, 2025.

Supervisor Wist opened the floor for Public Comment with restrictions.
Kermit Mott asked if the Town would be addressing the Local Law of the Town of Sanford Regulating Driveway Design Standards. Supervisor Wist stated the Town Board will be taking some time to review this and also consult with Highway Superintendent Shew.
Mrs. Beyer shared informational packets to the Board Members, with the exception of Councilman Jay Vandermark upon his declination. She expressed her concerns in regard to a Zoning Issue where the property is currently zoned Agricultural/Residential and states that a Commercial Blacktop Business is currently being operated on the premises.
Many Residents and Non-Residents spoke on behalf of the Business.
Kermit Mott, Planning Board Chairman, suggested going through the Application process in place, with the Code Enforcement Officer and the Zoning Board.
Supervisor Kenny Wist stated that research needed to be done by Code Enforcement, and declared the Public Comment portion of the Meeting was closed at 8:40 PM

Bills were presented to the Board.

The Motion was made by Shane Lester and seconded by Dan Andresen and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.

Date of Audit: 09/09/25 Abstract #9– General: \$54,520.29–Voucher #513-540. Highway:

\$121,100.42– Voucher #541-558. Sewer O & M: \$14,829.53 Voucher #504-512. CAPITAL:

\$379,210.94-Voucher #559-568. T&A: \$19.56 Voucher#503

A motion to Adjourn was made by Shane Lester and seconded by Dan Andresen and all approved that the meeting be adjourned at 8:42PM.

Deborah Proffitt, Town Clerk