

TOWN OF SANFORD

REGULAR MEETING

November 13, 2025

PRESENT: Kenny Wist Supervisor
Jay Vandermark Councilman-Absent
Alice Ray Councilman
Shane Lester Councilman
Dan Andresen Councilman

ALSO PRESENT: Deborah D. Proffitt Town Clerk

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Dan Andresen, at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist gave the floor to Scott Conklin who presented the Oquaga Lake Sewer Report to the Town Board. Conklin reported digging up and uncovering a very deep-set tank at #703, checked pump tank at #781 pumped out with difficulty, determined to have plumbing issue which was scheduled immediately. Priming Pump#1 wouldn't prime due to an air leak which has since been fixed and back on line. #537 had a coupling leaking, tightened and stopped leak. Back to #781 was hooked to a new section of plumbing, and situation corrected. On a motion made by Shane Lester, seconded by Dan Andresen and all approved the Oquaga Lake Sewer report.

Supervisor Wist gave the floor to Code Enforcement Officer Pete Hathaway who presented his report to the Town Board. Permits 49-25 161 Smith Road Garage, 50-25 943 Perry Road Storage Shed, De-Icing Permit for 767 Oquaga lake Road. Inspection for 161 Smith Road Garage. No Certificates of Occupancy issued. Code Search for 62H Decker Road, Closed out 2-Solar Permits on 58 S. Laurel Lake Road and 620 Laurel Lake Road. The New York State Code has adopted the 2025 Code which goes into effect on December 31, 2025. Hathaway will be attending Code Class December 11, for the new code updates. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Code Enforcement report.

Supervisor Kenny Wist opened the Public Hearing to hear comments and objections to the 2026 Year Budget for the Oquaga Lake Sewer District. Affidavit of Publication on: 11/05/2025 and 11/12/2025 in the Town's Official Newspaper, The Deposit Courier; Affidavit of posting on the Town's Official Sign Board & Website, posted 10/23/2025.

Supervisor Wist asked if the Town had received any oral or written comments. Town Clerk Proffitt reported she had not. Supervisor Wist asked if there were any comments from the public? Dave Race asked if we could use some of the maintenance monies being spent on replacing and repairing tanks onto what will be the new generation of tanks? To which Superintendent Wist replied, yes. He has a meeting with the Engineer to discuss how to start integrating the new grinder tank system. Race asked if the treatment plant is

currently able to support a few grinder tanks? Supervisor Wist stated yes, according to the Engineer; however, this number will depend on the timeframe of the Project and accommodations to be made for the grinder pumps. They are also considering, when possible, to repair tanks versus replacing tanks to try and minimize cost. When asked about the Time Line, Wist stated he had nothing accurate as yet however, Summer of 2027 would most likely be the earliest by the time they get the design. The Budget for this is similar to last years.

Supervisor Wist stated, all persons desiring to be heard, having been heard, the Public Hearing is now closed. Time: 7:20pm.

Clerk Proffitt asked the Town Board if they wished to consider a Resolution “Adopting the Budget and Assessment Roll for the Oquaga Lake Sewer District for the Year 2026”. The motion was made by Shane Lester, seconded by Dan Andresen and all approved the following Resolution.

**#79-RESOLUTION-2025
ADOPTING THE BUDGET AND ASSESSMENT ROLL FOR THE
OQUAGA LAKE SEWER DISTRICT
FOR THE YEAR 2026**

WHEREAS, the Town Board of the Town of Sanford, County of Broome, New York, duly held a Public Hearing on November 13, 2025, commencing at 7:00pm, at the Sanford Town Hall, 91 Second Street, Deposit, NY 13754 on the Preliminary Budget Year 2026 for the Oquaga Lake Sewer District located in the Town of Sanford, County of Broome, State of New York,

WHEREAS, the Notice of said Public Hearing was duly published on 11/05/2025 & 11/12/2025, in the Deposit Courier, the official newspaper of the Town, and duly posted 10/23/2025 on the Town Clerk’s Sign Board, and Town Website in accordance with the provisions of subdivision 6 section 30 of the Town Law of the State of New York,

RESOLVED, that the Preliminary Budget for the Sewer District for the Year 2026, a copy of which is on file in the office of the Town Clerk, with the Assessment Roll as originally prepared are hereby Adopted, Approved, Affirmed and Established as the Year 2026 Budget for the Oquaga Lake Sewer District and as a Final Assessment Roll for the Fiscal Year beginning January 1, 2026 and be it further,

RESOLVED, the Supervisor of the Town of Sanford be directed to transmit a copy of said Oquaga Lake Sewer Budget for the Year 2026 to the Board of Legislators of the County of Broome to be levied and assessed upon the lots and parcels of the land listed in the Assessment Roll at the time and in the manner provided by the Law for the Levy of the State, County and Town Taxes. The Supervisor of the Town and the Town Clerk are hereby authorized and empowered to sign and deliver such warrants and other documents as may be requested by applicable provisions of Law to carry out the provisions of the Resolution.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; NOES: None.

CARRIED. Dated: November 13, 2025

Supervisor Wist presented the Highway Superintendents Report. Stating the Highway Crew is still busy with minor road repairs and filling the new sand barn. They have been out once sanding and plowing certain sections that needed attention. All trucks have plow frames on for the winter season and five trucks are fully suited up. They have reworked more gravel roads and will continue to do so, weather permitting. Blacktop work is mostly done for the season. Bothar Construction worked on repairing the base failure at the bottom of Farnham Road. They will then crack/seal the cut-out perimeter. The Clark Road Culvert Structure has been ordered and should arrive the first week in December. Highway Superintendent Shew expects to receive a confirmation from the supplier soon. The new truck has yet to be taken in by the Body Shop to be suited up with plow, box, sander, etc. Shew stated in his report he is currently looking into an issue with large loads of brush and yard debris being dumped in and along the Townships roadsides. Supervisor Wist asked if there were any questions. JD Seymour asked again about the painting of the railroad crossings. Supervisor Wist stated Highway Superintendent Shew has scheduled this with Broome County in the Spring as the weather is leaving too short of a window to accomplish it at this time. Mr. Seymour wanted to know why we are doing this with Broome County, and stated he always did it in house. Highway Superintendent Shew had arranged this through Shared Services to save taxpayer monies.

The Dog Control report was presented to the Board. On a motion made by Dan Andresen and seconded by Shane Lester and all approved the DCO report.

The Assessor's report was presented to the Board. On a motion made by Alice Ray and seconded by Dan Andresen and all approved the Assessors report

The Minutes of October 14, 2025 Regular Board Meeting were presented to the Board. On a motion made by Shane Lester, seconded by Alice Ray and all approved the October 14, 2025 Minutes.

The Minutes of October 21, 2025 Special Meeting, for the Clark Road Culvert Project, were presented to the Board. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the October 21, 2025 Special Meeting Minutes.

The Clerk Report was presented to the Board. On a motion made by Dan Andresen and seconded by Shane Lester and all approved the Clerks Report.

The Monthly Supervisor Report of September 2025 was presented to the Board. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Monthly Supervisor Report for September 2025.

Supervisor Wist addressed Budget Modifications that needed to be made to the 2025 Budget. On a Motion made by Dan Andresen, seconded by Shane Lester and all approved the following Resolution.

**#80-RESOLUTION-2025
RESOLUTION AUTHORIZING SUPERVISOR KENNETH R. WIST
TO MAKE 2025 BUDGET MODIFICATIONS**

WHEREAS, CERTAIN Budget Modifications needed to be made to the 2025 Budget. NOW THEREFORE, BE IT RESOLVED that Supervisor Kenneth R. Wist is hereby authorized to make said Budget Modifications as appended here to:

HIGHWAY 1 TOWN OUTSIDE (DB)		<u>DR</u>	<u>CR</u>
Appropriations	DB960		50,000.00
ENGINEERING-CONTRACTUAL	5020.4		50,000.00
Appropriations	DB960	50,000.00	
FEDERAL FEMA	4960	50,000.00	
<i>To amend Highway 1 Town Outside (DB) 2025 Budget for FEMA Engineering Expenses</i>			
HIGHWAY 1 TOWNWIDE (DA)		<u>DR</u>	<u>CR</u>
Appropriations	DA960		47,205.00
MACHINERY - EQUIPMENT	5130.2		47,205.00
Appropriations	DB960	47,205.00	
Appropriated Fund Balance	DB599	47,205.00	
<i>To amend Highway Townwide (DA) 2025 Budget</i>			
GENERAL (A)		<u>DR</u>	<u>CR</u>
Appropriations	A960	870.68	
Federal Aid-ARPA	4089	870.68	
Appropriations	A960		870.68
Public Safety-Pers Serv-ARPA (4/1/2025-9/30/2025)	3010.1		870.68
<i>To amend General A 2025 Budget for ARPA</i>			
GENERAL (A)		<u>DR</u>	<u>CR</u>
Appropriations	A960		149,819.83
Engineering-Contractual	1440.4		104,865.55
Control of Dogs-Contractual	3510.4		2,395.80
Supt of Highways-Office Asst	5010.1		1,884.28
Unallocated Ins - Contractual	1910.4		4,253.83
Interfund Transfer	9901.9		36,420.37
Appropriations	A960	149,819.83	
Town Clerk/Tax Collector-Pers Services (Deputy)	1410.1	4,280.08	
Town Attorney	1420.4	4,253.83	
Reserve - Building	962.41	118,745.08	
Appropriated Fund Balance	A599	22,540.84	
<i>To amend General A 2025 Budget</i>			

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray; AYE; NOES: None.

CARRIED: Dated: November 13, 2025.

Supervisor Wist discussed a Change Order for the Highway Garage Project to increase the Site Contractors contract in the amount of \$27,000. For repair work done on site. The Town would be left with a credit of \$2,775. To contribute towards materials. On a Motion made by Shane Lester and seconded by Dan Andresen and all approved the Change Order in the amount of \$27,000. For repair work done on site.

**#81 RESOLUTION-2025
APPROVAL OF CHANGE ORDER TO INCREASE THE SITE CONTRACTORS
CONTRACT IN THE AMOUNT OF \$27,000.
FOR REPAIRS DONE ON SITE**

RESOLVED, the Town Board of the Town of Sanford, County of Broome, New York, do hereby approve a Change Order for the Highway Garage Project, in the amount of \$27,000. To the Site Contractors contract for repairs done on site.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; Noes: None CARRIED: Dated: November 13, 2025

Supervisor Wist gave an update on the Highway Garage Project, stating they are projected to come in on budget. He also gave an update on the last FEMA meeting stating New York State will be contributing 12.5 percent. FEMA will be contributing 75 percent leaving the Town responsible for 12.5 percent.

Supervisor Wist discussed a Resolution for the Sale of the Town’s Property located at 192 Front Street, to the Village of Deposit for the amount of \$115,000. On a motion made by Dan Andresen and seconded by Alice Ray and all approved the following Resolution:

**#82-RESOLUTION-2025
A RESOLUTION APPROVING THE SALE OF
TOWN-OWNED REAL PROPERTY LOCATED AT
192 FRONT STREET, DEPOSIT, NY**

At a meeting of the Town Board of the Town of Sanford, held at the Town Hall, 91 Second Street, Deposit, NY, on the 13th day of November, 2025, the following resolution was offered and seconded:

WHEREAS, the Town of Sanford, New York desires to sell a parcel of real property it currently owns, consisting of 2.09 acres +/- located at 192 Front Street, Deposit, NY, designated as Tax Map # 187.19-3-25, and improved by the current Town of Sanford Highway Garage (the “Highway Garage Property”); and

WHEREAS, the Town of Sanford has constructed a new, centrally located highway garage facility and intends to move its Highway Department vehicles, fixtures, equipment

and supplies to said facility in early 2026, at which point the Highway Garage Property will no longer be needed for Town purposes; and

WHEREAS, pursuant to Town Law § 64 (2) a town board may, by resolution subject to permissive referendum, sell real property; and

WHEREAS, the Town Board has received an offer of \$115,000.00 from the Village of Deposit, New York, to purchase the Highway Garage Property; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Town Board that the sale said property is a Type II Action as defined under the SEQRA regulations; and

WHEREAS, the Town Board, after due deliberation finds it in the best interest of the Town to accept the offer of \$115,000.00 and sell said property to the Village of Deposit.

NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby declares said property to be surplus property and no longer needed for municipal purposes; and be it further

RESOLVED, that the Town Board hereby determines that the above-referenced property located at 192 Front Street shall be sold to the Village of Deposit, New York for \$115,000.00; and be it further

RESOLVED, that the Town Board hereby authorizes the Sanford Town Supervisor to execute any and all documents that are necessary and proper to sell said real property; and be it further

RESOLVED, that, pursuant to Town Law § 64(2), this resolution is subject to a permissive referendum; and be it further

RESOLVED, that pursuant to Town Law § 91, this Resolution shall not take effect until 30 days after its adoption or until approved by the affirmative vote of the majority of the qualified electors of the Town of Sanford voting on a proposition for its approval if a petition in accordance with Town Law § 91 is filed with the Town Clerk within 30 days after the adoption of this resolution calling for a referendum on this resolution, and be it further

RESOLVED, that the Town Clerk be and hereby is directed to cause notice of the adoption of this Resolution, and that it is subject to permissive referendum, to be published within 10 days as required by Town Law §§ 90 and 64 (2).

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; Noes: None CARRIED: Dated: November 13, 2025

Supervisor Wist opened the floor for Public Comment.

JD Seymour stated he was concerned about the Board bleeding the reserves concerning the highway department. Supervisor Wist stated that specific to the Highway Reserve, that modification comes from the Fund Balance but will be off set by the FEMA storm monies. The Board is very mindful of those reserves. Mr. Seymour asked about Loomis Hill again, in reference to any Windmill responsibility. Supervisor Wist reported the blacktop on Loomis Hill was put down at the sides of the road due to base failure, which is a common problem on many rural roads. Loomis Hill Road had this very issue long before the Windmills. Blacktop was not put down due to the stone/oil failing. Supervisor Wist continued to inform Mr. Seymour that Chris from Suit-Kote, confirms the Road is still sealed. Supervisor Wist informed Mr. Seymour that he was in fact the head of that Road Committee, and after much time spent, determined the road to be in better shape than prior to the Windmills. Mr. Seymour asked if the Town had to go to the Zoning Board of Appeals to rezone their property where the new highway garage is located. Supervisor Wist stated they did not after speaking with Code Enforcement referencing Town owned property. Danielle Seymour asked if they could do something about the Stop Sign on Loomis Hill, as drivers are yielding and not stopping. Ms. Seymour also stated the street signage for Cheese Factory Road has been missing for some time. Supervisor Wist stated he would let the Highway Superintendent know. Kermit Mott asked about the current driveway regulations that had been submitted and when they would be reviewed by the Board. Supervisor Wist stated that would be scheduled for December's Board Meeting. Mr. Mott also asked about the scheduled fees. Supervisor Wist stated they would be brought up at the Organizational Meeting, usually held the second week of January. Supervisor Wist closed Public Comment at 8:05 pm.

Bills were presented to the Board.

The Motion was made by Dan Andresen, seconded by Alice Ray, and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.

**Date of Audit: 11/13/2025 Abstract #11- General: \$73,866.51 –Voucher #652-673;
Highway: \$105,487.39– Voucher #674-694; Sewer O & M: \$12,260.97– Voucher #695-704;
Capital: \$742,286.08 Voucher#705-718; T & A: \$126,472.56 Voucher#649,651.**

Since no further business was at hand, on a motion made by Shane Lester, seconded by Alice Ray, and all approved that the Meeting be adjourned at 8:15 PM.

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Deborah D. Proffitt / Town Clerk

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