

TOWN OF SANFORD

REGULAR MEETING

July 14, 2026

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Leo Shew	Highway Superintendent
	Pete Hathaway	Code Enforcement
	Deborah Proffitt	Town Clerk
	Scott Conklin	OLW&S

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester, at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist gave the floor to Code Enforcement Officer, Pete Hathaway. Hathaway stated he was still working with the Attorney in reference to the property on Sherman Creek Road. It has become a matter whether to proceed Civilly or Criminally. The 30-day remedy for 135 Gulf Summit Rd is up and the Attorney has been notified for the next steps to proceed. Permits issued: 16-26, 120 Nelson Frank Rd/Storage Shed, 17-26 111 Woodford Rd/30x48 Garage, 18-26 Blueberry Dr/8x24 Deck, 19-26 29 Golf Course Rd/54x60 Storage Building, 20-26 369 Hawkins Rd/New Home (originally built without permit fined \$100.00), 21-26 906 n Sanford Rd/Alterations. Inspections included 1093 Oquaga Lake Rd/Foundation, 68 Hanson Rd/walk thru not completed yet. No Certificates of Occupancy were issued. New Business included 138 Big Hollow Rd. has cleaned up a little and has requested more time as their 30 days are expired. A driveway permit for Woodford Rd, Code search for 107 Wheeler School Rd. and 265 Perry Rd. Compliance letter for 101 Hanson Rd., Zoning Request for Special Use at 892 N Sanford Rd. (short term rentals). Foil Request submitted for permits issued to 44,46,48 Hanson Rd. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the Code Enforcement Report.

Supervisor Wist gave the floor to Scott Conklin who presented the Oquaga Lake Sewer Report to the Board. Supervisor Wist stated that the Town is working with Delaware Engineering to resubmit a grant application to the Water Quality Improvement Program and also the Water Infrastructure Improvement Program seeking funding for a System Upgrade for the Oquaga Lake Sewer System. On a Motion made by Alice Ray and seconded by Jay Vandermark and all approved the Oquaga Lake Sewer Report.

Supervisor Wist gave the floor to Highway Superintendent, Leo Shew. Shew stated that per Highway School: New York State was trying to set up a Program similar to CHIPS (Consolidated Local Street and Highway Improvement Program), for Municipal Water and Sewer Improvements. Shew went on to report the paving for Golf Course Road was completed this morning and that they will be back to take care of the shoulders in the coming weeks ahead. The Contractor performing the work on the Stilson Road Structure, has the old pipe removed and the base complete and will be pouring the footings in the next couple of days. The Perry Road Structure is near completion. The last parts for the guide rail install have been delivered and the contractor notified. As soon as the rail is installed, Perry Road will be opened. The delivery date for the pipe structure for Tennent Road is the 30th of July. Page Pond Road structures are still in the scheduling phase. Supervisor Wist stated there might be an extension request for FEMA involved. Highway Superintendent Shew stated he is currently waiting for a date from Suite-Kote to schedule stone/oil for the full length of Vinegar Hill Road this summer. Deputy Highway Superintendent Richard Gifford and the Crew have been replacing deteriorated metal cross pipes and some driveway pipes as they continue to shim various roads in the Township with blacktop.

The Dog Control Report was presented to the Board. On a motion made by Shane Lester, seconded by Jay Vandermark, and all approved the DCO report.

No Assessor's Report was received for the month of June.

The Minutes of June 9, 2026 Regular Meeting were presented to the Board. On a Motion made by Dan Andresen, seconded by Jay Vandermark and all approved the June 9, 2026 Regular Meeting Minutes.

The Minutes of June 15, 2026 Special Meeting were presented to the Board. On a Motion made by Jay Vandermark, seconded by Shane Lester and all approved the June 15, 2026 Special Meeting Minutes.

The Monthly Supervisor report of May 2026 was presented to the Board. On a Motion made by Dan Andresen, seconded by Shane Lester and all approved the Monthly Supervisor report for May 2026.

Supervisor Wist discussed the change of law under licensing section 109 of the NYS Agriculture and Markets Law. This law provides a space on the dog licensing form where an Owner may elect to make a contribution in support of the shelter which is contracted by the municipality. On a Motion made by Shane Lester and seconded by Alice Ray and all approved the following Resolution:

#67RESOLUTION-2026

DESIGNATING RECIPIENT OF VOLUNTEER ANIMAL SHELTER
CONTRIBUTIONS/DONATIONS PURSUANT TO NYS AGRICULTURE & MARKETS
LAW 109

WHEREAS, New York State Agriculture & Markets Law 109, as amended effective December 2025, requires that municipalities include in the Dog License Applications and Renewals an option for voluntary contributions to support an animal shelter; and

WHEREAS, pursuant to such law, voluntary contributions collected in connection with dog licensing are to be provided to the organization under contract with the municipality for animal shelter services; and

WHEREAS, the Town of Sanford currently contracts with the Broome County Humane Society Relief Association, Inc. to provide such services; and

WHEREAS, the Town Board wishes to acknowledge and implement the requirements of Section 109 in a manner consistent with the applicable law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby acknowledges that, pursuant to New York State Agriculture & Markets Law 109, all voluntary animal shelter contributions collected in connection with dog licensing shall be for the benefit of the Broome County Humane Society Relief Association, Inc., as the Town's contracted animal shelter provider; and

BE IT FURTHER RESOLVED, that the Town Clerk is authorized and directed to update dog license applications, renewal forms and related materials to include a clearly identified voluntary contribution option in compliance with Section 109, including language stating that such contributions are voluntary and not part of the license fee, and identifying the Broome County Humane Society Relief Association, Inc. as the recipient; and

BE IT FURTHER RESOLVED, that the Town Comptroller/Treasurer is authorized and directed to establish a dedicated fund or budget line item for the receipt and accounting of such contributions; and

BE IT FURTHER RESOLVED, that all funds collected pursuant to this program shall be remitted to the Broome County Humane Society Relief Association, Inc., no less than annually, and may be remitted on a more frequent basis as determined appropriate by the Town's Financial officers; and

BE IT FURTHER RESOLVED, that the appropriate Town officials are authorized to take all actions necessary to implement this resolution, including administrative and system updates.

NOW THEREFORE BE IT RESOLVED, that the Town of Sanford hereby designates the Broome County Humane Society Relief Association, Inc. as the chosen recipient of all voluntary donations received in connection with the Town's dog licensing applications (for both new and renewal applications); and

BE IT FURTHER RESOLVED, that the Town of Sanford shall place all voluntary contributions received as part of the Town's dog licensing applications in a separate designated budget line-item account and said contributions shall be distributed to the Broome County Humane Society Relief Association, Inc. annually.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: July 14, 2026.

Supervisor Wist presented 3 Quotes received for paving the Town of Sanford Parking Lot, Project One, from Webster Asphalt: \$49,127. Northeastern Corporation: \$42,966. Bothar Construction, LLC: \$29,568. The lowest Quote was Bothar Construction, LLC at \$29,568.00 On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the following Resolution.

68 -RESOLUTION-2026

**RESOLUTION AWARDING LOWEST QUOTE TO, BOTHAR CONSTRUCTION, LLC
AT \$29,568.00 TO PAVE THE TOWN OF SANFORD MUNICIPAL PARKING LOT,
PROJECT ONE**

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Quote Award for Paving the Town of Sanford Municipal Parking Lot, Project One, to Bothar Costruction, LLC in the amount of \$29,568.00

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: July 14, 2026.

Supervisor Wist presented 3 Quotes received for Blocks and Striping the Town of Sanford Parking Lot, Project Two, from Webster Asphalt: \$450. Northeastern Corporation: \$3,150. Bothar Construction, LLC: \$7,242. The Quote received from Bothar Construction, LLC at \$7,242. was decided on by the Board. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the following Resolution.

#69-RESOLUTION-2026

RESOLUTION AWARDING QUOTE TO, BOTHAR CONSTRUCTION, LLC AT \$7,242.00 FOR BLOCKS AND STRIPING THE TOWN OF SANFORD MUNICIPAL PARKING LOT, PROJECT TWO

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Quote Award for Blocks and Striping the Town of Sanford Municipal Parking Lot, Project Two, to Bothar Costruction, LLC in the amount of \$7,242.00

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: July 14, 2026.

Supervisor Wist presented 1 Quote received for Removal and Replacement of the Concrete Sidewalk, located at the Exit of the Town of Sanford Parking Lot, Project Three, from Wist Concrete Construction in the Amount of: \$7,300.00 Supervisor Wist stated he was not affiliated with Wist Concrete and has not been for 18 years. The Quote received from Wist Concrete Construction, at \$7,300. was decided on by the Board. On a Motion made by Shane Lester and seconded by Alice Ray and all approved the following Resolution.

#70-RESOLUTION-2026

RESOLUTION AWARDING QUOTE TO, WIST CONCRETE CONSTRUCTION IN THE AMOUNT OF \$7,300.00 FOR REMOVAL AND REPLACEMENT OF THE CONCRETE SIDEWALK LOCATED AT THE EXIT OF THE TOWN OF SANFORD MUNICIPAL PARKING LOT, PROJECT THREE

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Quote Award for Removal and Replacement of the Concrete Sidewalk near

the Exit of the Town of Sanford Municipal Parking Lot, Project Three, to Wist Concrete Construction in the amount of \$7,300.00

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: ABSTAIN; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: July 14, 2026.

Supervisor Wist opened the floor up for Public Comment.

Planning Board Chairman Kermit Mott stated that the Planning Board was in the process of reviewing and possibly making suggested changes to the Unsafe Building Law. The Planning Board is also reviewing the Data Center Moratorium. New York State just passed an Executive Order establishing a Temporary(1-year) Moratorium on Data Centers in New York State. The Planning Board will review this to see if a moratorium from our Board would be appropriate of if the New York State Moratorium is all inclusive. One of many concerns is that Prime Farm Land doesn't get taken for these Data Centers.

Public comment was closed at 8:00PM.

Councilman Alice Ray asked for a Motion to go into Executive Session to discuss matters related to personnel. On a Motion made by Shane Lester and seconded by Dan Andresen and all approved going into Executive Session at 8:00PM.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: July 14, 2026.

A Motion was made by Alice Ray and seconded by Jay Vandermark and all approved the Motion to Reconvene at 8:30PM.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: July 14, 2026.

Bills were presented to the Board.

The Motion was made by Shane Lester and seconded by Jay Vandermark and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.
Date of Audit: 7/14/26 Abstract #7— General: \$29,280.04—Voucher #342-367,382,619.
Highway: \$486,487.21— Voucher #383-412. Sewer O & M: \$23,305.05— Voucher #367-379.
CAPITAL: \$2,735.00-Voucher #380. T&A: \$19.56—Voucher#381.

Since no further business was at hand, on a motion made by Dan Andresen seconded by Alice Ray and all approved that the meeting be adjourned at 8:35PM.

Deborah Proffitt, Town Clerk

