

# TOWN OF SANFORD

REGULAR MEETING

August 12, 2025

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Leo Shew	Highway Superintendent
	Pete Hathaway	Code Enforcement
	Scott Conklin	Oquaga lake Sewer
	Deborah Proffitt	Town Clerk

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester, at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist gave the floor to Scott Conklin who presented the Oquaga Lake Sewer Report to the Board. The Board reviewed the Oquaga Lake Sewer Report. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the Oquaga Lake Sewer Report.

Supervisor Wist gave the floor to Code Enforcement Officer Pete Hathaway who presented his report to the Board. Permits Issued: 25-25 45 Blueberry Dr. Deck and Mud Room, D-2 321 Melondy Hill Rd Demo House, 17-24 Permit Renewal from Last Year, 26-25 800 N Sanford Rd 10x40 Barn, 27-25 122 Old Plank Rd New Home, 28-23 5 Borden St 12x20 Addition, 29-25 128 Nelson Frank Rd 30x30 Garage, 30-25 265 Gillette Rd Septic, 31-25 28 S Laurel Lake Rd Roof Top Solar, 32-25 93 Hawkins Rd New Home, 33-25 70 Bryce Rd 14x24 Cabin. Inspections consisted of: 90 Baker Rd Framing, 93 Hawkins Rd Footer and Foundation, 68 Hanson Rd Footer and Foundation. On a Motion made by Dan Andresen and seconded by Jay Vandermark and all approved the Code Enforcement Report.

Supervisor Wist gave the floor to Highway Superintendent Leo Shew who presented his report to the Board. Shew stated all Roads are now open and that a large amount of the damage caused by the June 22<sup>nd</sup> storms has been repaired. Highway Superintendent Shew stated that the tractors are repaired and back out mowing. Dust Control is scheduled for next Monday, weather permitting. He stated that the crew has had an extremely busy Summer with the added Storm Damage repairs. Highway Superintendent Shew would like to thank Ryan Tiffany and the Town of Deposit for their assistance, and the help they have provided so far this Summer. It is greatly appreciated.

Supervisor Wist asked if there were any questions from the Board on the Highway Superintendents Report, and there were not.

JD Seymour commented on several items ranging from a pothole on Vinegar Hill, Marking RR Crossings, paving of Lumber Road and when the cemetery on Route 41 would be mowed again.

Mrs. Seymour commented she would like a more detailed report from Highway Superintendent Shew.

Highway Superintendent Shew stated the crew was on Vinegar Hill, that Lumber Road was already set on the schedule for paving and stated he would try and make his Report to the Board more detailed.

Supervisor Wist opened the floor for Public Comment.

Kermit Mott stated that the Planning Board had completed the Driveway Design Standards and that this would be presented to the Board for next month's meeting. Mr. Mott asked about the Fee Schedule for items such as Subdivisions, etc., and if the Board would also consider a raise for the Planning Board Secretary to include a \$10.00 per meeting increase. Mr. Mott also stated they were still in need of Planning Board Members and would appreciate someone from the Oquaga Lake area for their insight.

Supervisor Wist stated they were currently working on the Fee Scheduling with plans to submit it by the first of the year.

JD Seymour demanded to know why no one from the Board attended his Grand Opening.

Each Board member responded.

Kernin Crowley questioned if there had been any changes to the De-Icing Law since it was last presented.

Supervisor Wist stated there were no changes at this time however it is scheduled for Public Hearing September 9<sup>th</sup>. It will be reintroduced tonight. The Board is taking all comments, including those referencing the thermostats and the permit process, made at the last Public Hearing under advisement.

Mr. Schroeder asked if it was possible to be informed of a paving schedule from the Highway Department.

Supervisor Wist stated he would check with the Highway Department.

Anne Lawrence questioned if there was any update on the lighting situation in reference to the Wind Turbines.

Supervisor Wist said he had not heard of any but would reach out to Terry Stanley at the Operations Maintenance Facility.

Conant Smith asked if there was any update on Parker Road, after he had met with Jay Vandermark.

Supervisor Wist stated He and Councilman Jay Vandermark met and reviewed Parker Rd.

Highway Superintendent Leo Shew met with the Engineer and permission was retained from the neighbor for access. Councilman Vandermark stated Highway Superintendent Shew was hoping to work on something temporary while waiting on the Engineers.

The Dog Control Report was presented to the Board. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the DCO Report.

The Assessor's Report was presented to the Board. On a Motion made by Alice Ray and seconded by Dan Andresen and all approved the Assessor's Report.

The Minutes of the July 8, 2025 Regular Meeting were presented to the Board. On a Motion made by Dan Andresen and seconded by Alice Ray and all approved the July 8, 2025 Regular Meeting Minutes.

The Clerks Report of July 2025 was presented to the Board. On a Motion made by Jay Vandermark, and seconded by Shane Lester and all approved the Clerks Report for July 2025.

The Monthly Supervisors Report of June 2025 was presented to the Board. On a Motion made by Dan Andresen and seconded by Shane Lester and all approved the Supervisors Report for June 2025.

Supervisor Kenny Wist spoke on the Committee Reports.

Supervisor Wist wished to mention the Deposit Foundation Community Picnic, August 23<sup>rd</sup>, at noon, and that all were welcome.

Supervisor Wist introduced the Local Law to Regulate the Operation of Lakefront De-Icing Systems in the Special and Lake Protection Overlay Zoning Districts with the intent to hold a Public Hearing September 9<sup>th</sup>, 2025 at 7pm. This Public Hearing should include a few minor changes to the law, after considering comments posed at the first Public Hearing.

Supervisor Wist guided the completion of the SEQR Part 2 and 3 focusing on the Improvement of the Facilities of the Oquaga Lake Sewer District which is subject to Permissive Referendum. Based on the results of the SEQR, Supervisor Wist recommended issuing a Negative Declaration. On a Motion made by Shane Lester, seconded by Jay Vandermark and all approved the Negative Declaration of Environmental Assessment in regards to the Improvement of the Facilities of the Qquaga Lake Sewer District.

**#54 RESOLUTION DATED AUGUST 12, 2025.  
A RESOLUTION OF THE TOWN OF SANFORD, BROOME COUNTY, NEW YORK  
AS TO SEQRA DETERMINATION**

BE IT RESOLVED by the Town Board of the Town of Sanford, Broome County, New York as follows:

Section 1. It is hereby determined that the Town Board adopting this resolution has heretofore declared itself to be the lead agency under the State Environmental Quality Review Act (“SEQRA”) and the regulations promulgated thereunder for purposes of determining the environmental impact of the projects described in Section 3 hereof.

Section 2. Based upon the attached Environmental Assessment Form and additional documentation attached hereto and made a part hereof, it is hereby determined that the project described in Section 3 hereof is an Unlisted Action which it is determined will not have a significant adverse impact upon the environment in accordance with the regulatory provisions under SEQRA. SEQRA documentation appended hereto are available in the office of the Town Clerk for inspection during regular business hours.

Section 3. The project which is the subject of this resolution is described as follows:  
**IMPROVEMENTS TO AND RECONSTRUCTION OF THE OQUAGA LAKE SEWER  
DISTRICT IN THE TOWN OF SANFORD**

Construction of improvements to and reconstruction of the Oquaga Lake Sewer District in the Town of Sanford, being reconstruction of the sewer collection system and wastewater treatment facility, including replacement of existing septic tanks and pumping stations throughout the system with new grinder pumping stations and new central settling tank installed with upgrades throughout the collection, central pumping stations, and treatment facility, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$6,196,025.

Section 4. RESOLVED, that the resolution will take effect immediately.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: August 12, 2025.

Supervisor Wist stated a Public Hearing must be held in the matter of the Improvement of the Facilities of the Oquaga Lake Sewer District. Delaware Engineering has prepared a map, plan and report, including an estimate of cost. On a Motion made by Dan Andresen, seconded by Alice Ray and all approved to schedule a Public Hearing for the Improvement of the Facilities of the Oquaga Lake Sewer District.

**#55-RESOLUTION-2025  
RESOLUTION SCHEDULING A PUBLIC HEARING  
IN THE MATTER OF IMPROVEMENTS OF THE FACILITIES OF THE OQUAGA  
LAKE SEWER DISTRICT**

WHEREAS, the Town Board of the Town of Sanford, Broome County, New York, has caused to be prepared a map, plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Oquaga Lake Sewer District, in the Town of Sanford, Broome County, New York (the "Sewer District"), being the reconstruction of the sewer collection system and wastewater treatment facility, including replacement of existing septic tanks and pumping stations throughout the system with new grinder pumping stations and new central settling tank installed with upgrades throughout the collection, central pumping stations, and treatment facility, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$6,196,025; and

WHEREAS, said capital project, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined, will not have a significant adverse impact on the environment; and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of said Sewer District, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Sanford, Broome County, New York, as follows:

Section 1. A public hearing will be held in the Town Hall, 91 Second Street, Deposit, New York 13754, New York, on September 9, 2025, at 7:00 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of the Oquaga Lake Sewer District, in the Town of Sanford, Broome County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. RESOLVED, This Order shall take effect immediately.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: August 12, 2025.

Supervisor Wist discussed the Change Orders for the Highway Garage Project. A Change Order in the amount of \$5,770.00 to include purchase and delivery of 6 Road Barriers to protect the propane tank and generator. On a Motion made by Alice Ray and seconded by Shane Lester and all approved the First Change Order consisting of 6 Road Barriers for \$5,770.00

**#56 RESOLUTION-2025  
APPROVAL OF CHANGE ORDER TO PURCHASE  
AND DELIVER 6 ROAD BARRIERS, IN THE AMOUNT OF \$5,770.00  
TO PROTECT THE PROPANE TANK AND GENERATOR**

RESOLVED, the Town Board of the Town of Sanford, County of Broome, New York, do hereby approve the Change Order for the Highway Garage Project, consisting of 6 Road Barriers for the amount of \$5,770.00

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: August 12, 2025

Supervisor Wist discussed Three Change Orders that are part of the Site Contract with Gorrick Construction for the Highway Garage Project. The First of which is in the amount of \$7,490.00 for the deduction of wire mesh, upgrading to rebar to reinforce the concrete on the Fuel Island

Slab and Front Apron. On a Motion made by Dan Andresen and seconded by Shane Lester and all approved the Change Order in the amount of \$7,490.00 to upgrade and reinforce the concrete with rebar at the Fuel Island and Front Apron.

**#57 RESOLUTION-2025  
APPROVAL OF CHANGE ORDER TO UPGRADE AND REINFORCE  
THE CONCRETE AT THE FUEL ISLAND AND FRONT APRON  
IN THE AMOUNT OF \$7,490.00**

RESOLVED, the Town Board of the Town of Sanford, County of Broome, New York, do hereby approve the Change Order for the Highway Garage Project, consisting of upgrading and reinforcing the concrete with rebar at the Fuel Island and Front Apron for the amount of \$7,490.00

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: August 12, 2025

Supervisor Wist discussed the Second Change Order related to the Site Contract with Gorrick Construction for the Highway Garage Project. The Second of which is in the amount of \$3,300.00 for the addition of gutters to the entry door canopy and tying it into the main trunk line. On a motion made by Shane Lester and seconded by Jay Vandermark and all approved the second Change Order in the amount of \$3,300.00 to install and connect gutters to the entry door canopy.

**#58 RESOLUTION-2025  
APPROVAL OF CHANGE ORDER TO INSTALL GUTTERS  
ON THE ENTRY DOOR CANOPY AND TIE INTO  
THE MAIN TRUNK LINE. IN THE AMOUNT OF \$3,300.00**

RESOLVED, the Town Board of the Town of Sanford, County of Broome, New York, do hereby approve the second Change Order for the Highway Garage Project, consisting of Gutter installation for the entry door canopy and tying it into the main trunk line in the amount of \$3,300.00

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A Roll Cal Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; Noes: None; CARRIED: Dated: August 12, 2025.

Supervisor Wist discussed the Third Change Order related to the Site Contract with Gorrick Construction for the Highway Garage Project. The Third of which is in the amount of \$21,088.00 for the removing and replacing of unsuitable soils. A total of 742 Cubic Yards of unsuitable Soils were removed, trucked off site and replaced. On a Motion made by Dan Andresen and seconded by Alice Ray and all approved the third Change Order in the amount of \$21,088.00 for the removal and replacing of unsuitable soils.

**#59 RESOLUTION-2025  
APPROVAL OF CHANGE ORDER TO REMOVE  
AND REPLACE UNSUITABLE SOIL  
IN THE AMOUNT OF \$21,088.00**

RESOLVED, the Town Board of the Town of Sanford, County of Broome, New York, do hereby approve the third Change Order for the Highway Garage Project, consisting of the removal and replacing of unsuitable soils in the amount of \$21,088.00

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; Noes: None; CARRIED: Dated: August 12, 2025.

Supervisor Wist gave an update on the Highway Project Garage Construction. He stated that the Sand and Salt Storage Building was erected with reinforcement and backfill. Floors should be poured next Wednesday. The Cold Storage Building has the frost wall and foundation in and backfilled. Concrete to be poured Thursday or Friday. Inside the Main Building the rough plumbing has been done, including trench drains in the bays, and piers for the overhead crane. By the end of the month, the concrete work in the three buildings should be complete, pending some masonry work. Paving should start the end of September.

Bills were presented to the Board.

The Motion was made by Dan Andresen and seconded by Shane Lester and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor’s Secretary. Date of Audit: 8/12/25 Abstract #8– General: \$47,784.62–Voucher #429,430-452. Highway: \$256,700.92– Voucher #453-479. Sewer O & M: \$22,856.81– Voucher #431,480-489. CAPITAL: \$1,148,770.87-Voucher #432,490-502. T&A: \$29.34—Voucher#428.

Since no further business was at hand, on a motion made by Alice Ray seconded by Jay Vandermark and all approved that the meeting be adjourned at 8:15PM.

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Deborah Proffitt, Town Clerk