

# TOWN OF SANFORD

**REGULAR MEETING**

**February 10, 2026**

<b>PRESENT:</b>	<b>Kenny Wist</b>	<b>Supervisor</b>
	<b>Jay Vandermark</b>	<b>Councilman-Absent</b>
	<b>Alice Ray</b>	<b>Councilman</b>
	<b>Shane Lester</b>	<b>Councilman</b>
	<b>Dan Andresen</b>	<b>Councilman</b>

<b>ALSO PRESENT:</b>	<b>Deborah Proffitt</b>	<b>Town Clerk</b>
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**Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester at the Town Hall, 91 Second Street, Deposit, NY 13754.**

**Supervisor Wist presented the Code Enforcement Report on behalf of Pete Hathaway. The Court date for proceedings on Sherman Creek Road was adjourned until February 18. No Permits or Certificates of Occupancy were issued this month. Inspections included Insulation for 68 Hanson Rd, Insulation and Framing at 540 Huggins Rd., and Framing on 80 Huggins Rd. A Code Search was done for 645 Shaver Hill Road. A complaint was received in reference to junk vehicles at 135 Gulf Summit Rd., in which case a letter was mailed to the Owner. An inspection was done of an older foundation for the Owner at 58 H Decker Rd. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Code Enforcement Report.**

**Supervisor Wist presented the Oquaga Lake Sewer Report on behalf of Scott Conklin. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Oquaga Lake Sewer Report.**

**Supervisor Wist presented Highway Superintendent Leo Shew's report. He stated the Highway Crew has been continuously plowing and sanding. Any spare time has been spent moving into the New Highway Garage. They hope to be moved in by the end of the month, time and weather permitting. Shew is hoping to hear news on the New Truck purchase within the next 30-60 days and he reports an Opening in the Highway Department. This opening is a position that requires a CDL license.**

**Supervisor Wist reported that there was no Dog Control Officer's report as there was no activity for the month of January.**

**The Assessor's Report was reviewed. It was noted that Grievance Day for the Village of Deposit is March 11<sup>th</sup> from 4-8pm. Assessor Becky Ottens-Herzog stated that the LOA(Level of Assessment) or Equalization Rate has dropped slightly from last year. The 2025 rate was 41.2% and the 2026 rate will be 40.9%. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Assessor's Report.**

**The Organizational Meeting Minutes for January 13, 2026 were presented to the Board. On a motion made by Shane Lester and seconded by Alice Ray and all approved the Organizational Meeting Minutes. The Regular Meeting Minutes of January 13, 2026 were presented to the board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the January 13, 2026 Regular Meeting Minutes. The Special Meeting Minutes for the Annual Review of the Justice Court & Town Clerk Financial Records for the Year 2025, held January 20, 2026 were presented to the Board. On a Motion made by Shane Lester and seconded by Dan Andresen and all approved the Special Meeting Minutes for January 20, 2026.**

**The Clerks report of January 2026 was presented to the Town Board. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Clerks report for January 2026.**

**The Monthly report of December 2025 was presented to the Board. On a motion made by Shane Lester, seconded by Dan Andresen and all approved the monthly report for December 2025.**

**Supervisor Wist wished to thank the Board and all those able to attend the Open House for the New Highway Garage Facility. He also wanted to recognize and thank the Highway Department for taking care of the roads during this rough stretch of winter. Acknowledging the overtime, weekends and off hours they have been putting in, as a result of it. Supervisor Wist stated the Town had received the Host Community Agreement payment from the Wind Project and also the Fire District Taxes for the Wind Project.**

**Supervisor Wist continued discussion of updating fees related to Building Permits in an attempt to cover the cost of the Code Enforcement salary and where Subdivision, Zoning and Site Plans cover the cost of the Planning and Zoning Boards. The processes are becoming more of an expense and the fees have not been raised accordingly to cover this cost.**

**Supervisor Wist discussed the Land Subdivision Fee of \$150.00 per each piece of property divided with the Applicant to be responsible for all Publication Fees. The motion was made by Shane Lester, seconded by Dan Andresen and all approved the following resolution.**

**#29-RESOLUTION-2026**

**LAND SUBDIVISION FEE TO BE IN THE AMOUNT OF \$150.00 PER EACH PIECE OF PROPERTY TO BE DIVIDED WITH THE APPLICANT TO BE RESPONSIBLE FOR ALL PUBLICATION FEES.**

**RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York do hereby approve the Land Subdivision Fee of \$150.00 per each piece of property to be divided with the Applicant to be responsible for all Publication Fees.**

**BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.**

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: ABSENT; NOES: None; CARRIED: Dated: February 10, 2026.

Supervisor Wist discussed the Zoning Board of Appeals Applications Fee of \$250.00 with the Applicant responsible for all Publication Fees. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the following Resolution.

**#30-RESOLUTION-2026  
ZONING BOARD OF APPEALS APPLICATION FEE TO BE IN THE  
AMOUNT OF \$250.00 WITH THE APPLICANT RESPONSIBLE FOR  
ALL PUBLICATION FEES.**

**RESOLVED**, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Zoning Board of Appeals Application Fee to be in the amount of \$250.00 with the Applicant to be responsible for all Publication Fees.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: ABSENT; NOES: None; CARRIED: Dated: February 10, 2026.

Supervisor Wist discussed the Site Plan Application Fee of \$250.00 with the Applicant to be responsible for all Publication Fees. On a motion made by Alice Ray, seconded by Shane Lester and all approved the following Resolution.

**#31-RESOLUTION-2026  
SITE PLAN APPLICATION FEE TO BE IN THE AMOUNT OF \$250.00  
WITH THE APPLICANT RESPONSIBLE FOR ALL PUBLICATION FEES.**

**RESOLVED**, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Site Plan Application Fee in the amount of \$250.00 with the Applicant responsible for all Publication Fees.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: ABSENT; NOES: None; CARRIED: Dated: February 10, 2026.

Supervisor Wist discussed the purchase of outfitting the Parts Room and Work Area in the New Highway Garage with 11-Shelving Units and 11-Combination Work Tables/Benches from Uline in the amount of \$11,286.00 On a motion made by Dan Andresen, seconded by Shane Lester and all approved the following Resolution.

**#32-RESOLUTION-2026  
APPROVAL TO PURCHASE 11-SHELVING UNITS AND 11-  
COMBINATION WORK TABLES/BENCHES FOR THE NEW HIGHWAY  
GARAGE, FROM ULINE IN THE AMOUNT OF \$11,286.00**

**RESOLVED**, that the Town Board of the Town of Sanford, Brome County, New York, do hereby approve the purchase of 11-Shelving Units and 11-Combination Work Tables/Benches from ULINE in the amount of \$11,286.00

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: ABSENT; NOES: None; CARRIED: Dated: February 10, 2026.

Supervisor Wist stated the bid opening for the Hawkins Road Project will be February 20, 2026 and that the Project will be awarded March 10, 2026. Four more construction projects, all FEMA related will have Bid openings February 26<sup>th</sup>, and be awarded March 3<sup>rd</sup>. These will include Perry Road, Tennant Road, Stilson Road and Page Pond Road. All of these projects include Culvert Replacements.

Supervisor Wist opened the floor up for Public Comment. Kermit Mott asked if there was any decision yet on the Driveway Regulations. Supervisor Wist stated that a few minor changes have been made, and distributed to the Board for their review. A decision should be made at the March 10<sup>th</sup> Board Meeting. Mr. Mott also expressed his concern over the dropping Equalization Rate.

Bills were presented to the Board.  
The Motion was made by Alice Ray, seconded by Shane Lester and all approved that the Bills be paid as presented:  
The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.  
Date of Audit: 02/10/2026 Abstract #2- General: \$80,803.40-Voucher #28-32,35,36,64-82;  
Highway: \$209,278.23- Voucher #37,42-60; Sewer O & M: \$2,473.08- Voucher #33,34,61-64; T&A: \$29.34-Voucher #27; Capital: \$14,924.36 Voucher #75,85-87.

Since no further business was at hand, on a motion made by Dan Andresen seconded by Alice Ray and all approved that the Meeting be adjourned at 7:50 PM.

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Deborah Proffitt, Town Clerk

