

TOWN OF SANFORD

REGULAR MEETING

January 13, 2026

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Leo Shew	Highway Superintendent
	Deborah Proffitt	Town Clerk

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist gave the floor to Code Enforcement Officer Pete Hathaway. Zoning Board of Appeals will be meeting January 15th on the Farnham Rd application, and he has received information for starting Court proceedings on Sherman Creek Road. Permits issued: 53-25 3014 Old Rt 17 10x16 Addition, 54-25 109 Laurel Lake Rd. 24x45 Garage, 55-25 350 Gill Rd. Renewal Permit 2023 New Home, 2-De Icing Permits issued for 731 Oquaga Lake Rd., and 745 Oquaga Lake Rd. Inspections: Final on 57 Johnson Rd. Manufactured Home, Chimney Install Stillson Rd., Framing on 68 Hanson Rd. Certificate of Occupancy: 57 Johnson Rd. Manufactured Home. New Business: All Code Educational Credits were received for the year. Letter sent to the Owner of 418 Oquaga Lake Rd. for doing work without a Permit. Letter sent to Owner at 130 Gulf Summit Rd. in reference to a wood boiler needing a chimney, to extend thru roof of pole structure. And Letter of Compliance sent for 206 Stillson Rd for chimney wood stove install. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Code Enforcement Report.

Supervisor Wist presented the Oquaga Lake Sewer Report on behalf of Scott Conklin. On a motion made by Alice Ray, seconded by Jay Vandermark and all approved the Oquaga Lake Sewer Report.

Supervisor Wist gave the floor to Highway Superintendent Leo Shew. Shew stated that the constant snow showers have kept the crew extremely busy. More sand and salt have been brought in to keep up with the weather. Any spare time has been occupied with repairs, and adjustments to plows and sanders. The Town of Highway Crew is to be commended for giving their attention to doing their best at keeping the Town's roads open and safe during these winter months. Scott Bowie, our Mechanic, has been keeping up with the maintenance and repairs to keep us rolling out when needed. Scott also assists as a Wing Man or Driver besides handling a large majority of repairs to trucks, plows and sanders. The recent ice storms have kept us busy late into the night and right back out early the next morning. We do not have a truck for every road. Some roads have got to be first and some must be last. If you are having difficulty getting around, remember we too are having difficulty getting around. Please be patient during these weather events as I can assure you

the Crew is doing their very best. The Clark Road Pipe Project is moving along well under the circumstances. The Structure is in, with stack stone and backfill moving forward. Every day we are getting closer to completion. Currently, due to weather there is not a solid date for traffic travel although this should be close. This Project needed to be done this time of year for a host of reasons so your patience is very much appreciated. Danielle Seymour thanked Highway Superintendent Shew for replacing the CheeseFactory Road Sign. Jodie Seymour thanked Shaun Rynearson for doing a good job on their road.

The Dog Control Report was reviewed. Danielle Seymour wanted to know if there was a report of an incident on Big Hollow Rd. Supervisor Wist stated there was. On a motion made by Shane Lester, seconded by Dan Andresen and all approved the Dog Control Report.

The Assessor's Report was reviewed. On a motion made by Jay Vandermark, seconded by Alice Ray and all approved the Assessor's Report.

The Regular Meeting Minutes of December 9, 2025 were presented to the board. On a motion made by Alice Ray, seconded by Shane Lester and all approved the December 9, 2025 Regular Meeting Minutes.

The Clerks report of December 2025 was presented to the Town Board. On a motion made by Dan Andresen, seconded by Alice Ray and all approved the Clerks report for December 2025.

The Monthly report of November 2025 was presented to the Board. On a motion made by Dan Andresen, seconded by Jay Vandermark and all approved the monthly report for November 2025.

Supervisor Wist discussed the Finalization of the Agreement/Contract of Sale for the old highway garage located at 192 Front Street to the Village of Deposit. The waiting period for the Permissive Referendum has passed. The motion was made by Dan Andresen, seconded by Jay Vandermark and all approved the following resolution.

#23-RESOLUTION-2026

APPROVAL TO ENTER INTO AN AGREEMENT/CONTRACT WITH THE VILLAGE OF DEPOSIT FOR THE SALE OF THE HIGHWAY BUILDING LOCATED AT 192 FRONT STREET FOR THE AMOUNT OF \$115,000.

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York do hereby approve the Agreement/Contract with the Village of Deposit for the sale of the highway building located at 192 Front Street, for the amount of \$115,000.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: January 13, 2026.

Supervisor Wist discussed the Formal Engagement Agreement with Costello, Cooney & Fearon, PLLC to serve as Conflict Counsel for the Zoning Board of Appeals on Appeal# 5-25. On a motion made by Shane Lester, seconded by Alice Ray and all approved the following Resolution.

**#24-RESOLUTION-2026
APPROVAL TO ENTER INTO A FORMAL ENGAGEMENT
AGREEMENT WITH COSTELLO, COONEY & FEARON, PLLC,
TO SERVE AS CONFLICT COUNSEL FOR THE ZBA ON
APPEAL# 5-25.**

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Engagement Agreement with Costello, Cooney & Fearon PLLC. to serve as Conflict Counsel for the ZBA on Appeal# 5-25.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: January 13, 2026.

Supervisor Wist discussed the purchase a “Cloud Managed Switch”, updating the IT Equipment for the New Highway Garage Facility. Purchased directly from our IT Department and Installed for the amount of \$3,609.91 On a motion made by Shane Lester, seconded by Dan Andresen and all approved the following Resolution.

**#25-RESOLUTION-2026
APPROVAL TO PURCHASE A CLOUD MANAGED SWITCH IN THE
AMOUNT OF \$3,609.91 FOR THE NEW HIGHWAY GARAGE FACILITY**

RESOLVED, that the Town Board of the Town of Sanford, Broome County New York, do hereby approve the purchase of a Cloud Managed Switch in the amount of \$3,609.91 for the New Highway Garage Facility.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: January 13, 2026.

Tuesday, January 20th at 6pm the Court and Clerk Audit will take place.
Saturday, January 24th, from 9am-Noon, will be the Open House for the New Highway Garage Facility.

Supervisor Wist opened the floor up for Public Comment.

Dave Race requested a digital copy of the Oquaga Lake Sewer Districts' Engineers report and Grant Application. Supervisor Wist will request that from the Engineer. Kermit Mott asked if there was any decision yet on the Driveway Regulations. Supervisor Wist stated they still had a few minor changes to make with the Driveway Design Standards and was hoping to have this completed prior to the February Board Meeting. Kermit Mott wished to recognize Clerk Proffitt and the extra preparations being done for the upcoming Planning Board Meeting. JD Seymour thought the Town should be going thru the ZBA process for the Signage on the New Highway Garage Facility as he had to do this for his own personal business. Supervisor Wist informed Mr. Seymour that after checking with the Town Attorney, the answer was the same as his question last month with regard to the Town applying for its own rezoning. Not only would it be an added expense but an unnecessary one, the Town is exempt from that process.

Supervisor Wist discussed a possible donation for Pine Hill Cemetery to assist with maintenance funding to avoid the cemetery being turned over to the Township. The amount discussed was \$1,500. To be paid from the Fund Balance. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the following Resolution.

**#26-RESOLUTION-2026
APPROVAL TO DONATE \$1,500. TO PINE HILL CEMETERY
TO ASSIST WITH MAINTENANCE FUNDING.**

RESOLVED, that the Town Board of the Town of Sanford, Brome County New York, do hereby approve the donation of \$1,500. to the Pine Hill Cemetery for maintenance, to be paid from the Fund Balance.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: January 13, 2026.

Bills were presented to the Board.

The Motion was made by Alice Ray, seconded by Shane Lester and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.

Date of Audit: 01/13/2026 Abstract #12– General: \$31,684.71–Voucher #789-810, 1-10,13,14. Highway: \$311,757.56– Voucher #811-825, 11,12,15-23; Sewer O & M: \$43,726.37– Voucher #826-831,24,25. T&A: \$19.56-Voucher #832; Capital: \$354,738.28 Voucher #833-846.

Since no further business was at hand, on a motion made by Jay Vandermark seconded by Dan Andresen and all approved that the Meeting be adjourned at 8:05 PM.

Deborah Proffitt, Town Clerk

