

TOWN OF SANFORD

REGULAR MEETING

May 12, 2026

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Leo Shew	Highway Superintendent
	Pete Hathaway	Code Enforcement-Absent
	Scott Conklin	Oquaga lake Sewer
	Deborah Proffitt	Town Clerk

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester, at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist gave the floor to Code Enforcement Officer Pete Hathaway who presented his report to the Board. Permits Issued: D-1: 452 Oquaga Lake Rd Garage and Cottage Demo, 6-26: 444 Shaver Hill Rd. Generator, 7-26: 1093 Oquaga Lake Rd. 30x40 Garage w/Breezeway, 8-26: 663 School House Rd. 30x40n Garage, 9-26: 753 Perry Rd. Deck. No Inspections and No Certificates of Occupancy were issued. New Business included Speaking to Owner at 142 Big Hollow Rd, if no progress shown a possible Order to Remedy would be issued. 2 letters mailed out for building started without permits. Certificate of Compliance for permit#2-26 Roof Top Solar, and Code Search for 107 Wheeler School Rd. On a Motion made by Dan Andresen and seconded by Jay Vandermark and all approved the Code Enforcement Report.

Supervisor Wist gave the floor to Scott Conklin who presented the Oquaga Lake Sewer Report to the Board. Conklin reported pumping tank at 731 Oquaga Lake and repairing leaking plumbing. Checked tank at 733 Oquaga lake and pumped 58 Hanson and replaced old pump. Pumped tank at Chestnut, float on order. 80 Hanson Rd level up from ground water. Grease tanks at Chestnut put on list to pump asap. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the Oquaga Lake Sewer Report.

Supervisor Wist provided an introduction to the Public Hearing for Local Law No. 1 of the Year 2026. A Local Law Amending Local Law No.1 of the Year 2012, entitled "A Local Law of the Town of Sanford Regulating Driveway Design Standards."

AT THIS TIME, 7:20 PM, WE WILL OPEN THE PUBLIC HEARING
TO HEAR COMMENTS AND OBJECTIONS ON LOCAL LAW #1 OF 2026, DRIVEWAY
DESIGNS, TO REPLACE THE CURRENT DRIVEWAY DESIGNS LAW.
SUPERVISOR WIST ASKED IF ANY ORAL OR WRITTEN COMMENTS WERE RECEIVED...
AND THE CLERK REPORTED THAT NONE WERE RECEIVED.
SUPERVISOR WIST ASKED FOR ANY COMMENTS FROM THE PUBLIC.... AND NONE
WERE RECEIVED.

SUPERVISOR WIST STATED, SINCE ALL PERSONS DESIRING TO BE HEARD,
HAVING BEEN HEARD... THE PUBLIC HEARING IS NOW CLOSED, AT: 7:30PM
CLERK PROFFITT ASKED AT THIS TIME, DOES THE TOWN BOARD WISH TO CONSIDER
A RESOLUTION ADOPTING THE LOCAL LAW NO. 1 OF THE YEAR 2026 AMENDING
LOCAL LAW NO.1 OF THE YEAT 2012, ENTILTLED, "A LOCAL LAW OF THE TOWN OF
SANFORD REGULATING DRIVEWAY DESIGN STANDARDS?"

SUPERVISOR WIST ASKED FOR A MOTION.
ON A MOTION MADE BY ALICE RAY AND SECONDED BY JAY VANDERMARK AND
ALL APPROVED TO ACCEPT THE FOLLOWING RESOLUTION.

**#60-RESOLUTION-2026
TOWN OF SANFORD
RESOLUTION ADOPTING LOCAL LAW NO. 1-2026**

At a regular meeting of the Town Board of the Town of Sanford, held at Sanford Town Hall, 91 Second Street, Deposit, New York on the 12th day of May, 2026, the following resolution was offered and seconded as follows:

WHEREAS, the Town Board of the Town of Sanford, at its regular meeting held on April 14, 2026, introduced a proposed local law entitled "A LOCAL LAW REGULATING DRIVEWAY DESIGN STANDARDS"; and

WHEREAS Town Board gave proper notice that a public hearing will be held regarding said proposed Local Law on May 12, 2026 at 7:00 p.m. at Sanford Town Hall, 91 Second Street, Deposit, New York; and

WHEREAS, said public hearing was duly held on the 12th day of May, 2026 at 7:00 p.m., at which time all parties in attendance were permitted an opportunity to speak in support of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the adoption of this proposed Local Law constitutes a Type II action Under the State Environmental Quality Review Act (SEQRA) and its implementing regulations and, thus, no formal environmental review of this action is required; and

WHEREAS, the Town Board of the Town of Sanford, after due deliberation, finds it in the best interest of the Town to adopt said local law.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Sanford hereby adopts the proposed local law as Local Law 1 of the Year 2026 entitled "A LOCAL LAW REGULATING DRIVEWAY DESIGN STANDARDS"; and

BE IT FURTHER RESOLVED the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and

BE IT FURTHER RESOLVED that this resolution will take effect immediately.

CERTIFICATION

I, Deborah Proffitt, do hereby certify that I am the Town Clerk of the Town of Sanford and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Sanford at a meeting thereof held at the Town Hall on the 12th day of May, 2026. Said resolution was adopted by the following roll call vote:

Supervisor Kenny Wist
Councilperson Jay Vandermark
Councilperson Alice Ray
Councilperson Shane Lester
Councilperson Dan Andresen

Voted AYE
Voted AYE
Voted AYE
Voted AYE
Voted AYE

The resolution was thereupon declared duly adopted by a vote of 5-0.

Dated: May 12, 2026

Town of Sanford Seal



Deborah Proffitt, Town Clerk
Town of Sanford

Supervisor Wist gave the floor to Highway Superintendent Leo Shew. Shew stated that the Construction Season is in full swing starting with drainage work on Golf Course Road. Work on the gravel roads starting with Gulf Summit and continuing weather permitting. The Township has approximately 33 centerline miles of gravel roads. Please bear with us as we try and complete our summer construction work. Supervisor Shew stated they would be replacing a large number of cross pipes through out the township. As these Projects become scheduled, we will be posting the Road Closures and all proper notifications will be made. June 1st a portion of Perry Rd, near the intersection of Perry Rd and Miller Rd will be closed until the first part of July to replace a large pipe damaged by Hurricane Debby.

Supervisor Wist discussed the purchase of a Galvanized Culvert Structure for the Tennant Road Project in the amount of \$56,500.00 (under OGS Bid) from Crossroads Highway Supply, Inc. On a Motion made by Dan Andresen and seconded by Jay Vandermark and all approved the following Resolution:

#61-RESOLUTION-2026
PURCHASE OF A GALVANIZED CULVERT STRUCTURE FOR THE TENNANT ROAD
PROJECT IN THE AMOUNT OF \$56,500.00
FROM CROSSROADS HIGHWAY SUPPLY, INC.

WHEREAS, the purchase of a Galvanized Culvert Structure for the Tennant Road Project has been determined to be necessary and prudent to improve system reliability and safety for the Town of Sanford, therefore

IT IS HEREBY RESOLVED, that the Town Board of the Town of Sanford authorizes the purchase of a Galvanized Culvert Structure for the Tennant Road Project in the amount of \$56,500.00 thru Crossroads Highway Supply, Inc.

BE IT FURTHER RESOLVED that this resolution should take effect immediately.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: May 12, 2026.

Supervisor Wist presented the Dog Control Officers Report. On a Motion made by Jay Vandermark and seconded by Shane Lester and all approved the Dog Control Officers Report for April 2026.

Supervisor Wist presented the Assessors Report which included 95 changes of assessment notices. Grievance Day is Wednesday, May 27,2026 from 4-8pm. On a Motion made by Shane Lester and seconded by Alice Ray and all approved the assessors Report for April 2026.

The Minutes of the April 14, 2026 Regular Meeting were presented to the Board. On a Motion made by Dan Andresen and seconded by Shane Lester and all approved the April 14, 2026 Regular Meeting Minutes.

The Clerks Report of April 2026 was presented to the Board. On a Motion made by Jay Vandermark, and seconded by Alice Ray and all approved the Clerks Report for April 2026.

The Monthly Supervisors Report of March 2026 was presented to the Board. On a Motion made by Shane Lester and seconded by Dan Andresen and all approved the Supervisors Report for March 2026.

Supervisor Kenny Wist spoke on the Committee Reports. He discussed permission from the Board to get estimates on replacing the Parking Lot and repairing the concrete sidewalk portion near the Exit of the Parking Lot. Supervisor Wist stated that the Town had received \$9,000.00 from the JCAP Grant to assist with this. On a Motion made by Dan Andresen and seconded by Shane Lester and all approved the following Resolution.

#62-RESOLUTION-2026
PERMISSION TO PROCEED WITH OBTAINING ESTIMATES
FOR REPLACING THE PARKING LOT AND A PORTION OF THE CONCRETE
SIDEWALK LOCATED AT THE EXIT.

RESOLVED, that the Town Board of the Town of Sanford authorizes obtaining estimates for replacing the Parking Lot and a portion of the Concrete Sidewalk.

BE IT FURTHER RESOLVED that this resolution should take effect immediately.

* * * * *

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Shane Lester: AYE; Councilman Alice Ray: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: May 12, 2026.

Supervisor Wist opened the floor for Public Comment.

Mark Millsbaugh asked about possibly seeing the Board Reports prior to the meeting or during. Specifically, the Oquaga Lake Sewer and Code Enforcement. Supervisor Wist stated he would look into the matter, as most of the reports come in the same day as the meeting.

JD Seymour asked if the Town had received any notification from NYSEG with regard to a project updating powerlines. Supervisor Wist stated he had not.

Jodie Seymour dropped off a FOIL Request. Mrs. Seymour let the Board know Code Officer Pete Hathaway had been in touch with her with regards to the property on Big Hollow.

Kermit Mott asked if the Town had a Face Book Account. Supervisor Wist stated the Town had not.

Julie Beyer asked Supervisor Wist if he was aware of specific comments made by a Town Board Member and Supervisor Wist stated he was not.

Bills were presented to the Board.

The Motion was made by Alice Ray and seconded by Shane Lester and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.

Date of Audit: 05/12/26 Abstract #5– General: \$53,486.14–Voucher #226-230,238-266. Highway: \$86,667.06– Voucher #274-290. Sewer O & M: \$7,941.92 Voucher #231,266-273. CAPITAL: \$49,504.36-Voucher #233-237. T&A: \$19.56 Voucher#232

A motion to Adjourn was made by Dan Andresen and seconded by Jay Vandermark and all approved that the meeting be adjourned at 8:10PM.

Deborah Proffitt, Town Clerk