

1)APPLICANT'S NAME

DAYTIME PHONE NUMBER

MAILING STREET ADDRESS

CITY

STATE

ZIP

2)LOCATION OF DE-ICING SYSTEM:

STREET ADDRESS

TAX MAP #

3)DE-ICING SYSTEM:

MAKE

MODEL

APPLICANT CERTIFICATION:

I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of laws and ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other state or local law regulating de-icing system or land use of the de-icing system.

Signature of Applicant/Authorized Agent: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY** PROTECTED STRUCTURE EXISTS SIGNAGE: Minimum 2'X3' w/Minimum 3" Letters THERMOSTAT AND/OR TIMER WAIVER FROM ABUTTING PROPERTY OWNER (If required) FEE PAID

DATE ISSUED: \_\_\_\_\_ DATE EXPIRES: \_\_\_\_\_

SIGNATURE OF AUTHORIZED TOWN REPRESENTATIVE: \_\_\_\_\_

**DE-ICING SYSTEM APPLICATION INSTRUCTIONS**

A DE-ICING SYSTEM PERMIT IS REQUIRED BEFORE commencing installation and use of de-icing systems on lakefront properties within Special and Lake Protection Overlay Districts of the Town of Sanford.

ITEM INSTRUCTIONS FOR THE APPLICATION: (Items not listed are self-explanatory.)

2. The tax map or property ID number can be obtained by consulting the appropriate tax map or property tax bill, or from the local assessor.

**SEND THIS COMPLETED APPLICATION TO THE OFFICE**

**BELOW:** Peter Hathaway, Code Enforcement Officer  
Town of Sanford  
91 Second Street  
Deposit, NY 13754

**APPLICATION FEE:** The appropriate application fee in the form of a check, money order, or government agency voucher made payable to the TOWN OF SANFORD is required in the amount of \$200 USD.

TO VIEW THE COMPLETE LOCAL LAW NO. 1 OF 2025 Regulating the Operation of Lakefront De-Icing Systems in the Special and Lake Protection Overlay Zoning Districts, see the Town Clerk during normal office hours. Excerpts from the Law are listed below.

**OPERATION REQUIREMENTS:**

- A) De-icing systems permitted pursuant to the provisions of this Local Law may be operated only between November 15 and April 15 of each calendar year.
- B) All de-icing systems shall be marked with a conspicuous sign placed along the shore or on the protected structure stating, "Danger, Thin Ice." Such sign shall be a minimum of two feet by three feet in size and shall feature letters of a minimum height of three inches and colors in such a way as to be clearly visible on the ice from a distance of no less than 100 feet.
- C) All de-icing systems shall be controlled by a thermostat and/or a timer capable of automatically shutting off the de-icing system.
- D) The affected area of ice created by the de-icing system shall not extend into the waterbody more than 10 feet beyond the protected structure.
- E) The affected area of ice shall not extend more than 10 feet, measured along the shoreline, from the protected structure.
- F) Notwithstanding the limitations in subsections D. and E. above, in no event shall the affected area of ice encroach beyond the owner or operator's side yard property lines, as if said property lines were extended into the waterbody. Said requirement may be waived by the Town of Sanford Code Enforcement Officer if the owner and/or operator of the de-icing system obtains and submits written permission from the abutting property owner(s).
- G) Prior to the installation of any de-icing system authorized by this local law, the owner of such property

must apply to the Town Code Enforcement Officer for a de-icing system permit, the fee for which shall be set by resolution of the Town Board and may be amended from time to time. De-icing system permits are valid for a period of five (5) years, and must be renewed on or before the fifth anniversary of the date the permit was issued. Under no circumstances shall such a permit be granted unless the owner presents proof that the proposed de-icing system is authorized by this local law, and that a protected structure exists on the property that a de-icing system is designed to protect.

**ENFORCEMENT; VIOLATIONS AND PENALTIES.**

- A) The Town of Sanford Code Enforcement Officer is hereby designated as the Town official responsible for the enforcement of this Local Law. Upon receipt of a complaint that a de-icing system is being operated in violation of this Local Law, the Code Enforcement Officer shall promptly investigate the complaint. If the complaint is founded, the Code Enforcement Officer shall issue a Notice and Order to Remedy Violations in accordance with all applicable state and local laws. If the violation is not remedied within 30 days of the issuance of said notice, the Code Enforcement Officer shall have the authority to issue an appearance ticket to the owner and/or operator and commence an enforcement action in Town Justice Court against the same.
- B) A violation of this Local Law, including shall be punishable by a fine not to exceed \$50 for the first offense, \$100 for the second offense and \$250 for the third and subsequent offenses. Each day that a violation of this Local Law continues shall be deemed a separate offense.